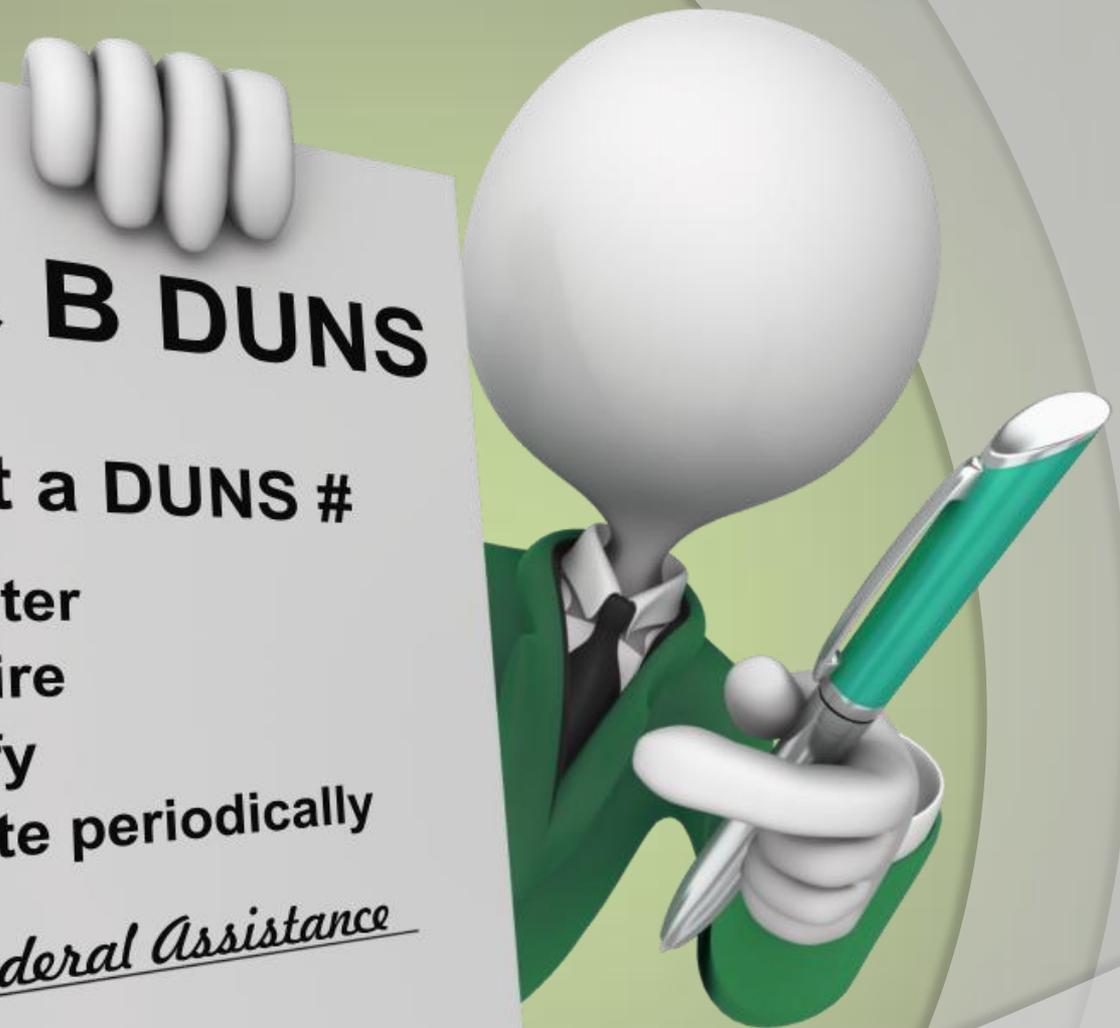




**DEPARTMENT OF STATE
OFFICE OF THE PROCUREMENT EXECUTIVE
FEDERAL ASSISTANCE DIVISION**

DUN & BRADSTREET INSTRUCTIONS



D & B DUNS

Get a DUNS #

Register

Acquire

Modify

Update periodically

X Federal Assistance

D&B DUNS



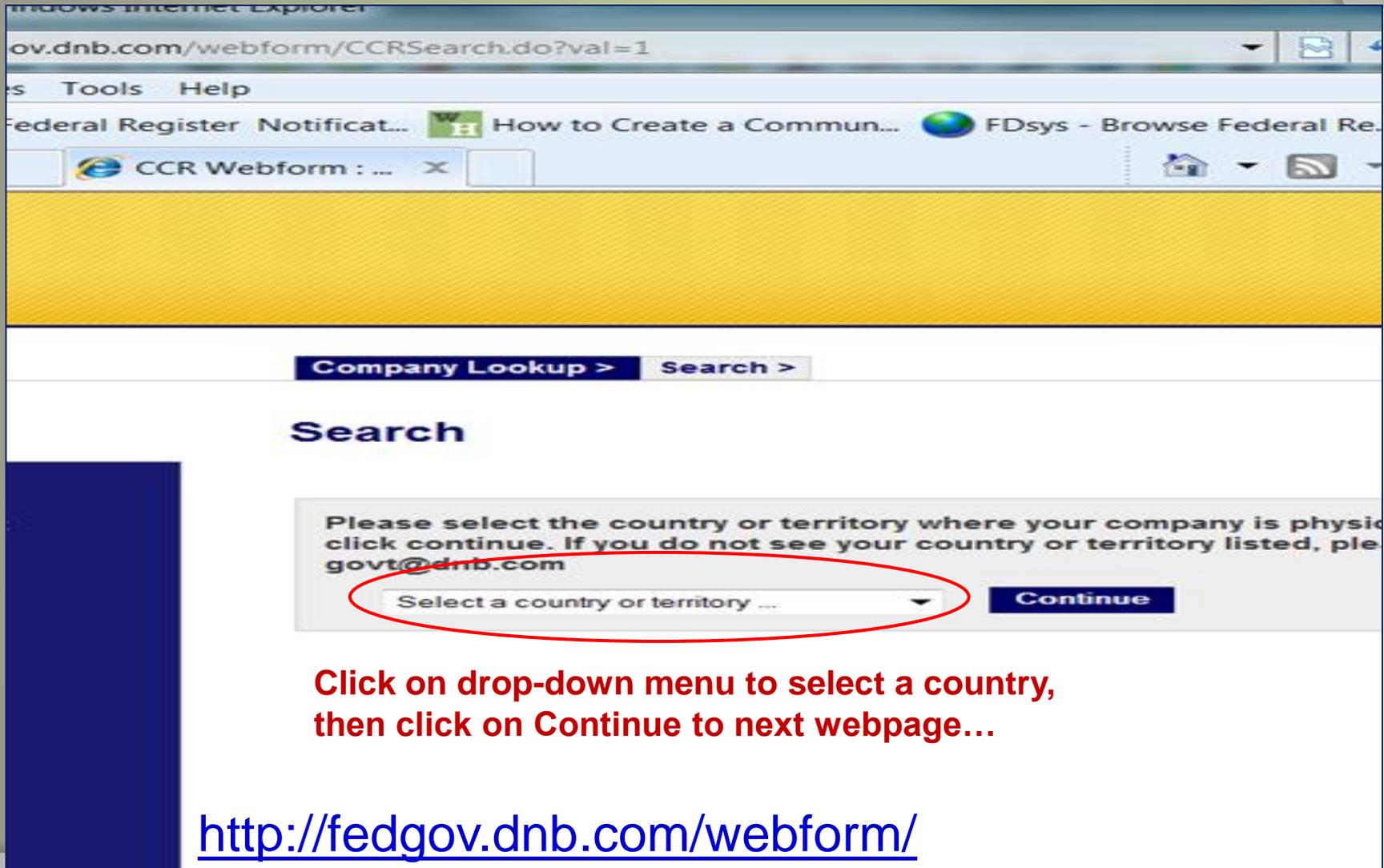
- ◎ For better results, use Internet Explorer

D&B DUNS

- ⦿ Local offices located throughout the world
- ⦿ Takes a minimum of 2 days
- ⦿ D&B DUNS number is a 9-digit number
- ⦿ Confirm information in D&B DUNS annually
 - Does communicate with the System for Award Management (SAM)
- ⦿ Requires an Occupational Safety and Health Administration (OSHA) Standard Industrial Classification (SIC) Code
 - The application will take you to the website to select the type of business classification

https://www.osha.gov/pls/imis/sic_manual.html

D&B DUNS HOMEPAGE



The screenshot shows a web browser window with the URL gov.dnb.com/webform/CCRSearch.do?val=1. The browser's address bar and menu bar are visible. The page content includes a yellow header bar, a navigation bar with "Company Lookup >" and "Search >" buttons, and a "Search" section. The search form contains a text box with the instruction: "Please select the country or territory where your company is physically located. If you do not see your country or territory listed, please contact us at govt@dnb.com". Below this text is a drop-down menu labeled "Select a country or territory ..." and a "Continue" button. A red circle highlights the drop-down menu.

Click on drop-down menu to select a country, then click on Continue to next webpage...

<http://fedgov.dnb.com/webform/>

D&B DUNS SEARCH



Decide with Confidence

[Company Lookup >](#) [Search >](#)

Search

Fill out the following information to search for your company.

[D&B D-U-N-S Request Home Page](#)

[About the D&B D-U-N-S Number](#)

[Frequently Asked Questions \(FAQ\)](#)

[D&B, CCR, Grants Contacts](#)

[D&B's Privacy and Data Policy](#)

[Accessibility](#)

Please select the country or territory where your company is physically located, then click continue. If you do not see your country or territory listed, please contact govt@dnb.com

AUSTRALIA

[Continue](#)

Enter Legal Business Name and Address to search for a D&B DUNS Number, and then enter code below:

Enter the following information for companies located in AUSTRALIA and click the submit button to execute your search.

Business Name

Street

City

Phone



[Click here for a new image](#)
[Click here to listen to audio](#)
[Click here to download wav file](#)

Enter the verification code shown:

REQUESTING A NEW, EXISTING OR MODIFYING A NUMBER

The screenshot shows a web browser window at <http://fedgov.dnb.com/webform/searchAction.do>. The page features the D&B logo and the slogan "Decide with Confidence". The main content area is titled "Search Results" and displays the following information:

Company Lookup > Search > Results >

Search Results

Your search returned the following results...**

**SCHOOLING PLUS,
LTTC**
Tunis Road km 6 Rue
Mongi Slim pres de la
CNAM
Sfax, TU

Two buttons are visible next to the company name, both circled in red:

- [Request Your Existing D-U-N-S Number](#)
- [View/Modify Your Information](#)

Below the search results, a box contains the text "If you do not see your company listed above...". Inside this box, there are two buttons, both circled in red:

- [Search Again](#) (try a former business address) OR
- [Request a New D-U-N-S Number](#)

At the bottom of the page, a footnote reads: "** If you are not able to distinguish your location from the search results please contact D&B at govt@dnb.com"

On this page, you may Request a New DUNS Number or the Existing Number or View/Modify Your Information..

SIC CODE SEARCH

The screenshot shows a Windows Internet Explorer browser window displaying the OSHA SIC System Search page. The address bar shows the URL <https://www.osha.gov/pls/imis/sicsearch.html> and the search bar contains the text "sic code". The page header includes the United States Department of Labor logo and the text "UNITED STATES DEPARTMENT OF LABOR". Below the header, there are navigation links for "A to Z Index", "En español", "Contact Us", and "FAQ". The main content area features the OSHA logo and the text "Occupational Safety & Health Administration We Can Help". A navigation menu includes links for "Home", "Workers", "Regulations", "Enforcement", "Data & Statistics", "Training", "Publications", "Newsroom", and "Small Business". The "STATISTICS & DATA" link is circled in red, and the "SIC MANUAL" link is also circled in red. Below the navigation menu, there is a search form with the following text: "This page allows the user to search the 1987 version SIC manual *by keyword*, to access descriptive information for a *specified 2,3,4-digit SIC*, and to [examine the manual structure](#)." The search form includes two input fields: "Enter a SIC CODE:" and "Enter the search keyword(s):", and two buttons: "Submit" and "Clear". A link for "Search Help and Examples" is located below the search form.

Enter a SIC CODE:

Enter the search keyword(s):

[Search Help and Examples](#)

Review and select type of business by clicking on SIC Manual.
Sample selections are:

- Select I, Division I, Services, Major Group 83, Social Services, or
- Select J, Public Administration, Major Group 99, Nonclassifiable Establishments, or
- Review to determine classification for your type of business

COMPLETE APPLICATION

- ◎ Once you have selected a SIC Code, complete the application
- ◎ Wait 2-3 business days for a new D&B DUNS number, or for the modification
 - If you do not receive the information within this timeframe
 - Contact the Grants Officer
 - Contact D&B DUNS via telephone

D&B DUNS CONTACT INFORMATION

For help outside the U.S.

1-866-705-5711

Toll free number

For help within the U.S.

1-855-760-3334

Email: SAMHELP@dnb.com

