

POSITION: SECURITY INVESTIGATOR (JUNIOR)

BASIC FUNCTION OF POSITION

Conducts security investigations for Post and the tenant agencies. The FSNI-8 takes directions from and assists the Senior FSNI to assist Post with personnel security, internal fraud, criminal and protective intelligence investigations as directed by the RSO. The Security Investigator reports directly to the Senior FSNI and then to the RSO and ARSO. Conducts liaison with Burmese law enforcement and military security authorities that serve to protect the Mission as directed by the ARSO. Assists the Consular Fraud Prevention investigator as directed by the ARSO.

MAJOR DUTIES AND RESPONSIBILITIES

1. Conducts FSN background investigations for RSO Security certification and re-Certification.
2. Assists RSO in investigating leads for American Employee Background Investigations for applicants and updates as directed.
3. Assists Senior FSNI and RSO in investigation and police liaison concerning protective intelligence investigations and enquiries.
4. Assists Senior FSNI and RSO in maintaining and conducting liaison with Burmese authorities responsible for security assistance to the Mission.
5. Assists the SD Unit with investigative support as directed by ARSO.
6. Assists ARSO in investigating criminal leads for passport and visa fraud investigations.
7. Assists ARSO in investigating criminal leads for all other criminal cases investigated by RSO.
8. Assists ARSO in all other investigations as directed.
9. Conducts internal Post investigations as directed by ARSO.
10. Conducts motor vehicle accident inquiries and incident assistance as directed by ARSO.
11. Provides Burmese and English interpretation as required by RSO.