



**Employment Opportunity
United States Peace Corps in Myanmar**

The United States Peace Corps program in Myanmar seeks a qualified and motivated candidate to fill the following full-time position:

Language and Culture Specialist

Minimum Starting Salary: \$9,129/year (FSN-7 equivalent)

Anticipated Start Date: June/July 2015

The **Language and Culture Specialist (LCS)** is responsible for: designing, implementing and evaluating the language training program for Peace Corps Volunteers over the length of their two year service; developing and maintaining a data bank of Myanmar language tutors at every Volunteers' site; developing and implementing a program focusing on Myanmar's diverse culture. In addition, the LCS is responsible for training the new Language and Culture Facilitators (LCFs) and for the overview and management of their performance through verbal feedback and written performance appraisals. Daily tasks will be coordinated with the Training Manager. The LCS is expected to exercise initiative, independent judgment and skill while carrying out recurring duties. This position coordinates with the Training Manager and reports directly to the Director of Programming and Training.

The LCS's main responsibilities include:

- Developing and delivering a Myanmar language and culture program for American Peace Corps Volunteers in order to prepare them for two years of service in various places in Myanmar
- Designing and developing language learning materials based on communicative learning and adult learning principles
- Identifying and training Myanmar language tutors located where Volunteers are placed throughout Myanmar
- Selecting, training and supervising Language and Culture Facilitators to deliver the language and culture training to the new Volunteers arriving in Myanmar
- Providing field support to Volunteers for the continuation of their language learning
- Translating language materials as needed
- Selecting and training individuals to be certified in the Language Proficiency Interview which measures the Volunteer's language learning throughout his/her service
- Providing annual and periodic written and verbal reports on the language and culture program
- Creating and implementing language lessons to be delivered during the Pre-Service Training and In-Service Trainings for the Volunteers

Required Qualifications

- University degree in Language Training, Linguistics, Language Teacher Training or related field
- Fluency in written and spoken English and Burmese
- Strong computer skills in Outlook, Excel, Microsoft Word, Databases and PowerPoint
- Minimum 4 years of demonstrated language training to adults
- Demonstrated knowledge of adult learning principles utilizing experiential learning techniques in interactive group trainings
- Demonstrated skills in monitoring and evaluation of training programs and personnel
- Experience managing, counseling or providing feedback to others

- Demonstrated ability to work independently and as a team member and make decisions under pressure
- Strong skills in organization, interpersonal communication and time management

Desired Qualifications

- Experience working with an American or international organizations
- Fluency in any of the ethnic languages in Myanmar
- Previous experience working with programs utilizing volunteers
- Willingness to take initiative
- Strong service attitude
- Personal integrity
- Strong cross-cultural and interpersonal skills
- Strong interest in Myanmar's development
- Good sense of humor

Apply by submitting a resume and a one page letter in English which addresses your qualifications for the position. Please address all listed qualifications and include the title of the position you are seeking in your cover letter. Applications that do not address the required qualifications will not be considered.

Early application deadline for priority consideration is May 10, 2015, though the position will remain open until filled.

Applications and questions (including requests for the complete Statement of Work) should be sent to BurmaPC@peacecorps.gov.

Only qualified candidates will be contacted for interviews. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy. Candidates chosen for interview will also be required to pass language and skills evaluations.

The United States Peace Corps is a non-political, non-religious organization, which will bring American Volunteers to Myanmar. The Peace Corps is an agency of the United States Government and was founded by President John F. Kennedy in 1961. General information about Peace Corps can be found on www.peacecorps.gov.