

JOB ANNOUNCEMENT

We are seeking an individual for the Driver/ Bearer position to work in the Deputy Chief of Mission's Residence of the U.S. Embassy.

OPEN TO: All interested candidates

POSITION: Driver/ Bearer

OPENING DATE: August 7, 2012

CLOSING DATE: August 21, 2012

FUNCTION OF THE POSITION

- Operates the DCM's personal vehicle to assure safe transportation to and from various destinations.
- Assumes responsibility for care and maintenance of the vehicle; washes and cleans interior; takes the vehicle to garage for maintenance and repair.
- Assists with moving heavy items (furniture, fixtures and furnishings).
- Directs traffic to and from Residence.
- Assists with some exterior maintenance tasks.
- Assists with delivery of supplies for events at the Residence.
- Assists with representational functions.

SUBMIT APPLICATION TO

Human Resources Office
U.S. Embassy
No. 110, University Avenue
Kamayut Township, Yangon, Myanmar (or) Send by e-mail to HRORangoon@state.gov

[Please include contact information: i.e. person, address, e-mail, telephone, and/or fax number]