

Employment Opportunities (CDC)

Vacancy Announcement No. CDC-14-02

OPEN TO: Myanmar Citizens

POSITION: Public Health Specialist (HIV Technical Advisor)

OPENING DATE: June 6, 2014

CLOSING DATE: June 27, 2014

WORK HOURS: Full-time; 40 hrs/week

SALARY: Ordinarily Resident (OR): FSN-11

The U.S. Embassy in Rangoon is seeking an individual for the position of Public Health Specialist (HIV Technical Advisor) in the Division of Global HIV/AIDS(DGHA) in the Centers for Disease Control and Prevention (CDC).

BASIC FUNCTION OF POSITION:

The mandate of CDC is to support the implementation of activities funded through the President's Emergency Plan for HIV/AIDS Relief (PEPFAR) led by in Burma by the United States Embassy in Rangoon. CDC's current portfolio of activities includes supporting the national response to HIV/AIDS, with a specific emphasis on providing technical assistance in several technical areas including: HIV/AIDS care and treatment; laboratory systems strengthening; and strategic information including supporting epidemiological surveillance and monitoring of the epidemic.

Under the direct supervision of the CDC PEPFAR Country Director, the Public Health Specialist (CDC PEPFAR HIV Technical Advisor) provides comprehensive public health technical, administrative/managerial advice and assistance in support of HIV clinical and laboratory services activities supported by the President's Emergency Plan for AIDS Relief (PEPFAR). Responsibilities include day-to-day program management and provision of technical assistance and supportive mentoring to Ministry of Health counterparts on internationally recognized best practices in clinical services for HIV/AIDS including laboratory systems strengthening. The HIV Technical Advisor will represent CDC in technical, policy and strategic planning meetings and technical working groups, and will participate in technical meetings with collaborators and donor agencies.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Master's degree or host country equivalent in one of the following areas; medicine, laboratory veterinary, public health, epidemiology, biological sciences, biomedical, or health sciences.
2. A minimum of five years of professional experience working in managing and implementing public health programs in developing countries, and with experience in infectious diseases including HIV/AIDS, in Asia. A comprehensive knowledge of the concepts, principles, techniques and practices of HIV/AIDS clinical and laboratory services issues and the strategies most effective for implementing ART services. Practical knowledge and understanding of the Burma health services and the international/national/local infectious diseases response is required.
3. Level IV (Fluent) speaking/reading/writing in English and Burmese is required.
4. A comprehensive knowledge of the concepts, principles, techniques and practices related to HIV/AIDS care and treatment and infectious disease programming and the strategies most effective for implementing interventions is required. Practical knowledge of health services and the international/national/local infectious diseases response is required. Substantial reliance is placed on professional acumen and judgment where advice is sought on important and at times on extremely sensitive matters.
5. The Incumbent is required to be able to: (1) plan, develop, manage and evaluate important and complex programs in conjunction with CDC technical advisors; (2) organize and present technical information in concise written and oral form, particularly for non-health audiences; (3) demonstrate strong quantitative

and analytical skills through obtaining, analyzing, and evaluating a variety of data; (4) furnish information and provide advice in assigned areas objectively; (5) follow oral instructions, and organize, prioritize and follow through on all assignments with minimal oversight; (6) focus on details, and (7) demonstrate proficiency in word processing, spreadsheets, databases and other computer applications (e.g. Microsoft Office Excel, Access, Outlook, PowerPoint, etc.).

She/he must also have the ability to establish and maintain contacts at all organizational levels including the Ministry of Health, multilateral and bilateral stakeholders, and international and local non-governmental organizations in order to explain CDC health project/program policies, objectives and procedures. She/he must be able to transmit and interpret host country government and non-governmental sector program-related concerns to senior CDC officials, Mission Management and Embassy Rangoon Officials including the Ambassador and the Deputy Chief of Mission. She/he must also have demonstrated potential to acquire knowledge of U.S. Government legislation relating to public health and infectious diseases; CDC programming policies, regulations, procedures, and documentation; and a thorough understanding of the objectives, methodology, and status of CDC's overall health program goals. She/he must be proactive, self-motivated, self-directed, have excellent interpersonal skills and demonstrate the commitment required to manage a very complex and demanding program that is also very visible and vital to USG interests. Availability for extensive travel in Burma and in the region is required.

IN ADDITION TO THE ELIGIBILITY AND QUALIFICATION REQUIREMENTS FOR EACH POSITION IN THIS SECTION, THE FOLLOWING ARE ALSO SELECTION CRITERIA:

1. Management will consider nepotism/ conflict of interest, budget and residency status in determining successful candidacy.
2. Eligible age: Between 18 and 60

TO APPLY:

Interested applicants must submit the following or the application will not be considered:

1. Universal Application for Employment as a Locally Employed Staff or Family Member (DS-174); or
2. A current resume or curriculum vitae that provides the same information as an DS-174; plus
3. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed below.
4. Do not attach Photo

SUBMIT APPLICATION TO:

Human Resources Office
U.S. Embassy
110 University Avenue
Kamayut Township, Yangon

CLOSING DATE FOR THE POSITION: JUNE 27, 2014