

Employment Opportunities (USAID)

Vacancy Announcement No. USAID 14-01A

OPEN TO: Myanmar Citizens

POSITION: Project Management Specialist (Private Sector Engagement)

OPENING DATE: May 2, 2014

CLOSING DATE: May 16, 2014

WORK HOURS: Full-time; 40 hrs/week

SALARY: Ordinarily Resident (OR): FSN-11

The U.S. Embassy in Rangoon is seeking an individual for the position of Project Management Specialist (Private Sector Engagement) in the Economic Growth Office (EGO) in the United States Agency for International Development (USAID).

BASIC FUNCTION OF POSITION:

USAID supports private sector-led development of Burma's economy, sparked by local entrepreneurs and foreign investors. The professional being sought will be USAID's senior local expert on Burma's private sector, the country's investment climate and opportunities and constraints to rapid and sustained private sector-led development. This position has two complementary functions, project management and policy advising. The individual will be responsible for designing, negotiating, and managing economic development programs and will serve as the key advisor to USAID's Economic Growth Office on issues of economic governance and private sector development. The Mission will rely on the employee's expertise on laws, policies, and regulations that affect private sector competitiveness and growth, including trade and investment policy, technology opportunities, income and employment generation, and integration into multilateral organizations such as the Association of South-East Asian Nations (ASEAN).

This professional is responsible for complex and high-visibility activities, which requires outstanding project and program management abilities, proven communication skills, and political awareness and sensitivity. The employee will maintain close contact with senior and mid-level government and non-government officials and institutions, private sector leaders, prominent investors, other international and donor organizations, grantees, and contractors, and will work closely with other U.S. agencies involved in Burma's economic reform and regional integration, including the U.S. Embassy, Departments of the Treasury and Commerce, Export-Import Bank, and the Overseas Private Investment Corporation.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Master's degree in economics, business administration, investment, trade, commerce, finance, marketing, international business, or a relevant field.
2. A minimum of five (5) years of progressively responsible technical/managerial experience in the private sector or government at the professional level with responsibility for the design, management and accountability of investment or business development activities; experienced with technology-related project analysis, project management, monitoring and evaluation. Strong record of positive interaction with corporate and government leaders and experience in market and policy analysis.
3. Level IV English and Level IV Burmese language ability, both speaking and writing is required.
4. Extensive knowledge of Burma's economic, political, and social situation is mandatory, including Burma's development prospects, priorities, and resources, especially as they relate to private sector investment and expansion. Specific knowledge based on practical experience and academic study of private sector activities relevant to Burma is required, and with ICT technologies is desirable. Experience with Burma's business and investment laws, rules, regulations, and practices is required.
5. Incumbent must combine strong interpersonal and analytical skills and communicate effectively, both orally and in writing. Must be able to fully comprehend and quickly frame problems and analyze complex technical, regulatory and financial information. Must have strong decision-making and negotiation skills.
6. Proficiency is required in Microsoft programs, including Word and Excel.

IN ADDITION TO THE ELIGIBILITY AND QUALIFICATION REQUIREMENTS FOR EACH POSITION IN THIS SECTION, THE FOLLOWING ARE ALSO SELECTION CRITERIA:

1. Management will consider nepotism/ conflict of interest, budget and residency status in determining successful candidacy.
2. Eligible age: Between 18 and 60

TO APPLY:

Interested applicants must submit the following or the application will not be considered:

1. Universal Application for Employment as a Locally Employed Staff or Family Member (DS-174); or
2. A current resume or curriculum vitae that provides the same information as an DS-174; plus
3. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed below.
4. Do not attach Photo

SUBMIT APPLICATION TO:

Human Resources Office
U.S. Embassy
110 University Avenue
Kamayut Township, Yangon

CLOSING DATE FOR THE POSITION: May 16, 2014.

“This is a re-advertisement of announcement from January 15, 2014. Applications previously received will also be considered”