



Embassy of the United States of America

Ouagadougou 3/29/2012

To: PROSPECTIVE QUOTERS

Subject: Request for Quotations number SUV70012C0012

Enclosed is a Request for Quotations (RFQ) for fire sprinkler system maintenance at the U.S Embassy in Ouagadougou. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address (OUGProcurementList@state.gov) shown on the Standard Form 1449 that follows this letter.

The Embassy would like to conduct a pre-proposal conference on April 5, 2012 at 9:00, and all prospective offerors are welcome to attend. Please submit questions via email to OUGProcurementList@state.gov so that we can discuss them on April 5, 2012 at 9:00.

You can submit your proposal by mail to:

US Embassy Ouagadougou
General Service Officer
Sect. No 15 Ouaga 2000
Av. Sembene Ousmane, Rue 15.873
01BP 35 Ouagadougou 01
Burkina Faso

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by 16:30 P.M. on April 16, 2012

Sincerely,


Kwang KIM
Contracting Officer

