# 2016 STUDY OF THE UNITED STATES INSTITUTES FOR SECONDARY EDUCATORS

# APPLICATION FORM

**Instructions:**

- Save the application form to your hard disk. All the questions are mandatory.
- Please submit your completed application by **December 13, 2015**
- Please send your essay as a separate .doc file

**A. Title of Institute**

☐ Secondary Educators (Teachers)

☐ Secondary Educators (Administrators)

**B. Full Name (as it appears on passport)**

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|---|---|
| Prefix (Dr./Miss/Mr./Mrs./Ms./Prof.) | |
| Last Name | |
| First Name | |
| Middle Name | |

**C. Gender**

☐ Male ☐ Female

**D. Date of Birth (mm/dd/yyyy)**

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**E. Birth City**

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**F. Birth Country**

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**G. Citizenship**

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|---|---|
| Primary | |
| Secondary (if applicable) | |

**H. Country of Residency**

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**I. Medical, Physical, Dietary or other Personal Considerations** (Please describe any pre-existing medical conditions, including any prescription medication the candidate may be taking, allergies, or other dietary or personal consideration. This will not affect candidate selection, but will enable the host institution to make any necessary accommodations.)

- ☐ Blind and Visual Impairments
- ☐ Deaf and Hearing Impairments
- ☐ Learning Disabilities
- ☐ New Disability Description
- ☐ Physical Disabilities
- ☐ Psychiatric Disabilities
- ☐ Systematic Disabilities

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**J. Contact Information**

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|---|---|
| Address | |
| City | |
| Home Province | |
| Postal Code | |
| Home Country Name | |
| Email | |

| | |
|---|---|
| Mobile Phone | |
| Contact name and relationship | |
| Emergency Contact Phone | |
| Emergency Contact Email | |

**K. Current Position**

☐ Public Secondary School Teacher

☐ Private Secondary School Teacher

☐ National Curriculum/Exam Developer

☐ Teacher Trainer

☐ Textbook Writer

☐ Other

| | |
|---|---|
| Title | |
| Institution Name | |
| Institution Country | |

**L. Work Experience (including previous positions and titles)**

| **From** (mm/dd/yyyy) | **To** (mm/dd/yyyy) | **Title and Institution** (please specify if position is part-time) |
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**M. Education, Academic and Professional Training** (Please list all earned degrees beginning with most recent. Degrees listed should reflect the closest U.S. equivalent.)

| **Degree Earned** | **Year Earned** | **Specialization / Institution** |
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**Additional Professional Training:**

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N. **Active Professional Memberships** (Active Professional Memberships independent of current professional responsibilities. These should not include university committee work or other professional duties directly related to current employment.)

| Position | Title | Organization |
|---|---|---|
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**O. Publications Related to the Institute Theme** up to 10 (Please list all foreign titles in English, including whether book, chapter, journal article, newspaper article, web article, etc.)

| Publication Type | Year | Title Publisher |
|---|---|---|
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**P. Previous Experience in the United States**

| Purpose | From (mm/dd/yyyy) | To (mm/dd/yyyy) | Description |
|---|---|---|---|
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**Q. Family/Friends Residing in the United States (please include city and state)**

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**R. Professional Responsibilities** (Please discuss your professional responsibilities in greater detail, including research interests, administrative responsibilities (ex. curriculum design), and/or other pertinent information.)

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**S. Current Courses Taught:**

| Course Title | Level of Students | Classroom Hours per Semester | # Students | U.S. Studies Content (%) |
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**T. Other Potential Outcomes** (Please select any likely potential professional outcomes of this program.)

- ☐ Update Existing Course
- ☐ Create New Course
- ☐ Create New Degree Program
- ☐ School Curriculum Redesign
- ☐ National Curriculum Redesign
- ☐ New Research Project
- ☐ New Publication
- ☐ Professional Promotion
- ☐ Government or Ministry Policy
- ☐ New Professional Organization
- ☐ New Institutional Linkages
- ☐ Raise Institutional Profile

**U. Application Statement (maximum 250 words)**

Please discuss why you wish to participate in this program. Include how your participation in the institute will enhance your work, improve your education about the United States in your community, and help you achieve the "Other Potential Outcomes" you have checked above.

**Please save your statement as a.doc file and send it as an attachment along with the application form.**

**In order to apply, please submit the completed Application Form by December 13, 2015 via e-mail to:**

Vanya Ivanova
Cultural Affairs Assistant
Public Affairs Section
Tel: +359 2 937 5186
Email: ivanovaih@state.gov

**NB** Only short-listed applicants will be contacted. Interviews will be held the week of January 11, 2016.