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# STATEMENT OF WORK

CONSTRUCTION OF A PARTITION WALL

AT THE CHANCERY 1ST FLOOR LIBRARY

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JULY 2014

1. SITE ADDRESS:

US Embassy

#16 Kozyak St

Sofia

## 2. BACKGROUND

The subject of this Scope of Work is construction of a soundproof partition wall in the Chancery Level 1 library in order to differentiate / separate a photo studio.

## 3. SCOPE OF WORK

This document is being issued by the US Department of State with the purpose to enter into a contract the following works:

### 3.1. Preparation work

#### 3.1.1. Move furniture

3.1.2. Cover with plastic the floor, install plastic drapes on the entrance of the construction site

3.1.3. Remove part of the suspended ceiling at the position of the partition wall

3.1.4. Remove the carpet tiles at the position of the partition wall

### 3.2. Construction work

3.2.1. Install the new wall as per the drawings below, wall type <2> up to the bottom of structure, including 2 layers of 12 mm gypsum board, 100 mm sound attenuation insulation. The door opening should be reinforced studs for installation of the door frame.

3.2.2. Install a new LH door and door frame provided by the Embassy

3.2.3. Install wooden veneer panelling and baseboards on the top and bottom of the new wall from both sides. The panelling and baseboards shape and veneer should match the existing one

### 3.3. Electrical works.

3.3.1. Separate the power feed of the light fixtures at the new photo studio, install a dual level switch next to the studio door including flushed 1" metal conduits up to the space above suspended ceiling and a new light sensor. The Embassy shall provide all materials.

3.3.2. Install 2 new quad receptacles 250V 2P/3W(ground) on the both sides of the new wall, 37 cm o.c. above floor. The receptacles to be fed from a junction box above suspended ceiling, cables to be placed in 1" metal conduits flushed into drAAQ0057y wall.

3.3.3. Install 2 ea VGA and Dual RCA jack wall plates on the both sides of the new wall and make wire connections between them. All materials shall be provided by the Embassy

- 3.3.4. Install 2 new voice/data outlets on the new wall using the existing modular furniture voice/data wall feed. Cables to be flushed into the dry wall in metal conduits 1". All materials shall be provided by the Embassy.
- 3.3.5. Install 2 ea plate/stand for monitor on the new wall

#### 3.4. Final touches

- 3.4.1. Restore the suspended ceiling around the new partition wall. The Embassy shall provide spare tiles and framing 'Armstrong'
- 3.4.2. Prepare for painting and paint the same color the new wall plus the adjacent interior walls using OIKOS latex paint
- 3.4.3. Paint the door frame the same color as the existing frames, using OIKOS water-based paint
- 3.4.4. Clean the construction site
- 3.4.5. Move furniture

### 4. GENERAL CONDITIONS

#### 4.1. Government furnished property

- 4.1.1. Rigid pipe conduits – 20 m', plus fittings
- 4.1.2. Junction boxes, 10 ea
- 4.1.3. Cables – 100 m'
- 4.1.4. Dual level switch
- 4.1.5. Quad receptacles 250V 2P/3W(ground) NEMA 6-20R – 2 ea
- 4.1.6. Voice/Data outlets, 2 ea
- 4.1.7. VGA and Dual RCA jack wall plates – 2 ea
- 4.1.8. Suspended ceiling tiles and framing – 15 m<sup>2</sup>
- 4.1.9. Light sensor

#### 4.2. Materials, tools and codes

- 4.2.1. All materials to be used shall be indicated in the quote and approved by the COR
- 4.2.2. All work must be executed strictly in accordance with the current Codes of Practice.
- 4.2.3. All works to be completed in accordance with the relevant and current Bulgarian Standards.

4.2.4. The contractor is responsible for all the contractor-owned tools and equipment at all times and shall provide a lockable tool and material box for their operatives if required.

## 5. PARTICULAR CONDITIONS

### 5.1. Reception of works and cleaning requirements

The Contractor is required to keep the work site neat and in presentable condition at all times and, at his own cost.

The Contractor will visit the site personally, and prepare technical specifications and drawings for all works that are included in the project. The Contractor shall verify all measurements, surface areas, and material specifications prior to providing a proposed work schedule and time line to the Embassy for approval. The Contractor shall be responsible for removal and disposal of all construction debris by providing adequate number and size of waste receptacles and other cleaning supplies. The Contractor will be responsible for site restoration and damages due to work.

The Contract personnel will only use restrooms and break areas identified and assigned to them by embassy personnel.

A full time technical supervisor will be assigned, who will be available on project site during the working hours. The technical supervisor will have working knowledge of written and spoken English and will be capable of interpreting drawings and specifications.

Work hours will be from 08:30 to 17:00 only on working days.

Requests to do work outside of these hours must be approved in advance by the Embassy, and shall be detailed in the Contractor's proposal.

All off hour work not identified in proposal must be scheduled in advance and require embassy approval.

The Embassy reserves the right to stop contractor work due to Embassy business and special events. All effort will be made to provide advance warning and minimize contractor losses.

The project shall be completed within 7 working days of the scheduled start date. The start date will be determined by the Embassy and communicated to the Contractor a minimum of 10 working days before work is scheduled to begin.

### 5.2. Safety

The COR or GTM will ensure that all equipment used during the project is in safe operating condition.

All personnel on the job site shall have the appropriate job safety equipment and Personal Protective Equipment (PPE).

- Hard Hats(If overhead work)
- Sturdy shoes with full foot cover.
- Respiratory mask
- Hearing protection

COR or GTM reserves the right to stop the work if any unsafe contractor conditions are observed or encountered.

All electrical equipment such as drills, saws, and electrical extension cords must be properly grounded and be free from any defects or missing insulation.

All ladders, scaffolds and climbing gear will be in good condition and used in a proper manner.

All site personnel must wear proper fall protection while working from heights in excess of 2 meters.

### 5.3. WARRANTY OF CONSTRUCTION

The warranty of contractor work shall continue for a period of one year from the date of customer final acceptance of the work.

All product warranties greater than one year shall be conveyed to customer.

Contractor shall be responsible to correct any and all faults or defects which may occur within a year from the date of final acceptance of the work.

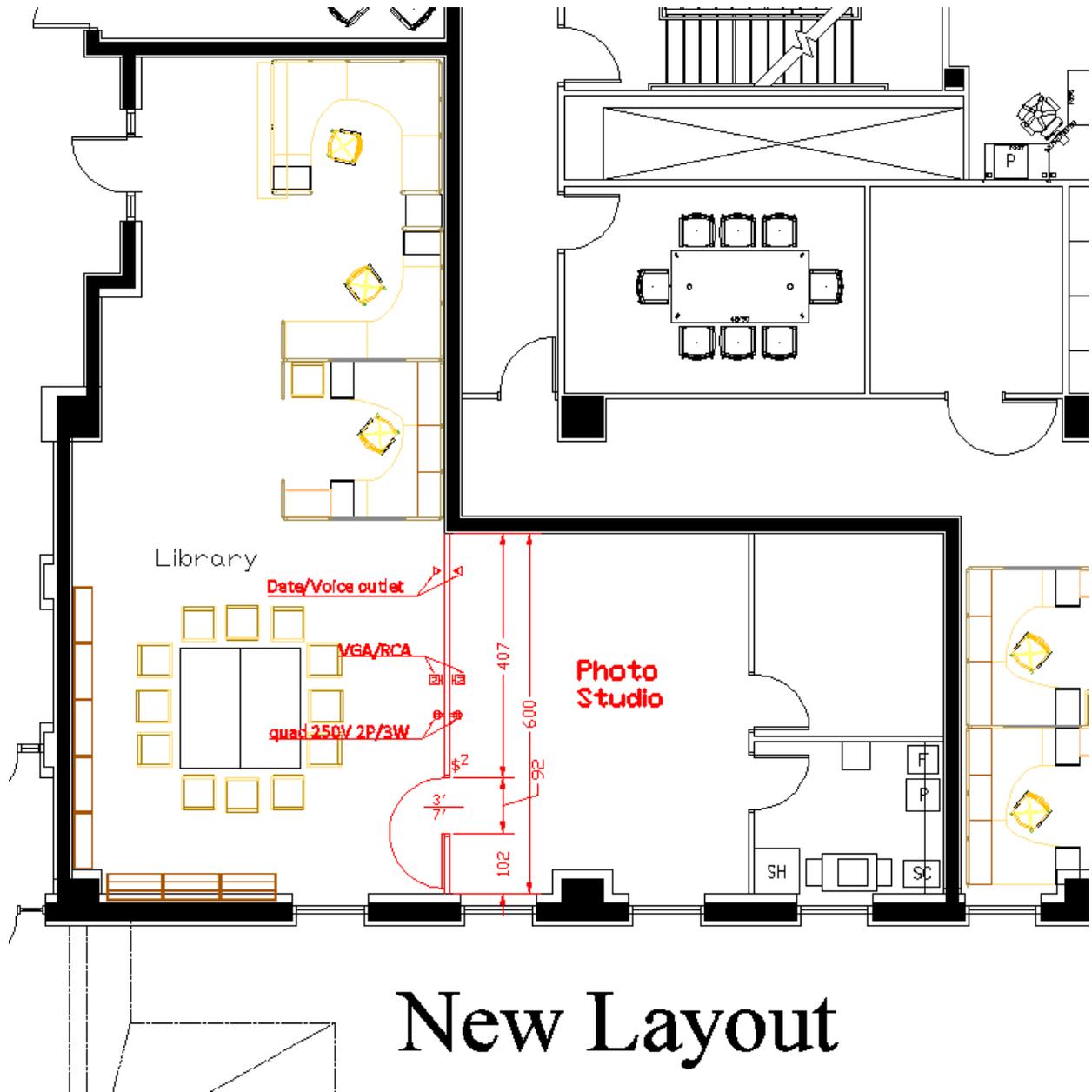
Contractor shall repair or replace low quality work that does not meet industry standards.

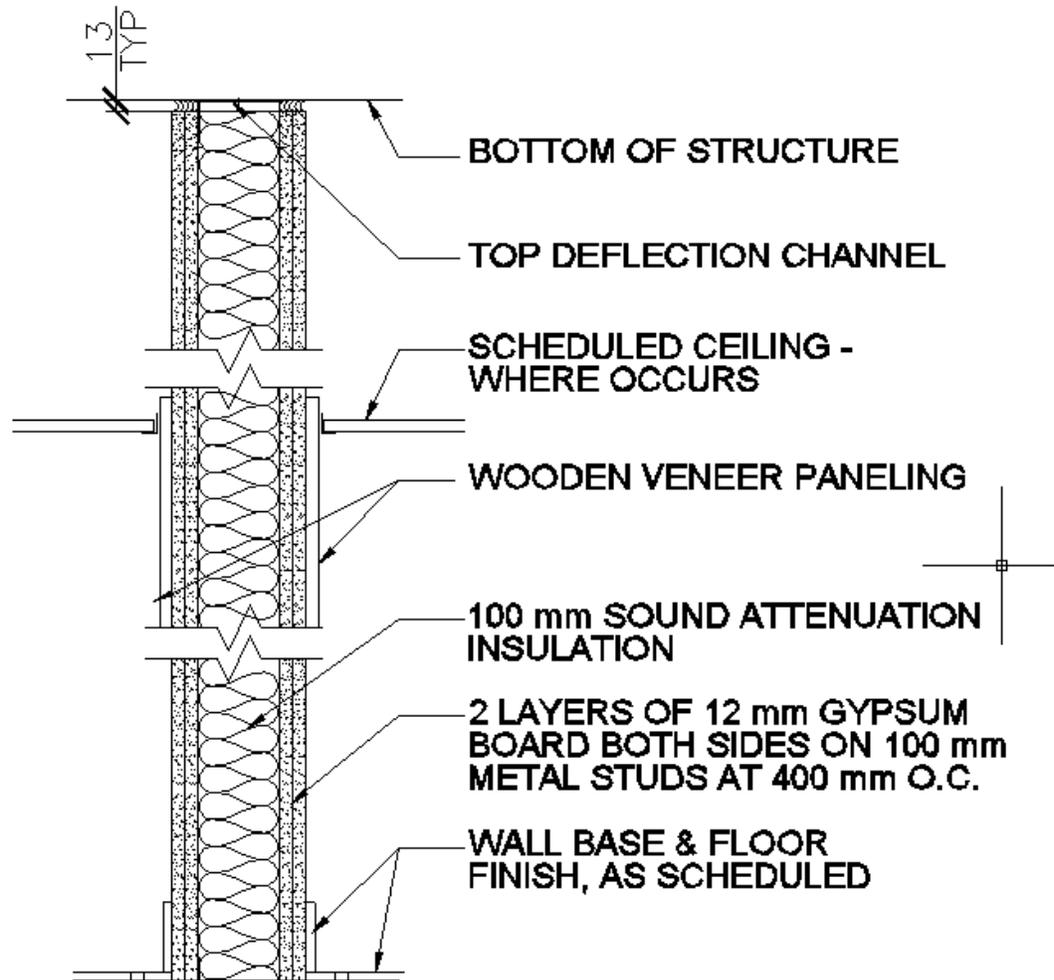
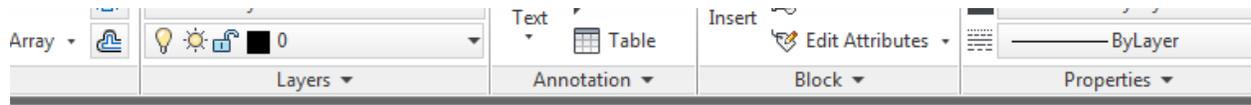
The contractor shall bear all the cost to fix the repairing work during the warranty period.

Resilient



**Existing Layout**





<b>2</b>	<b>FIRE RATING:</b> <b>NON RATED</b>	<b>DESIGN:</b> <b>UL 412</b>