
STATEMENT OF WORK

SECURITY BOOTHS FOR THE US EMBASSY

FEBRUARY 2014

1. SITE ADDRESS:

To be provided prior the site visit.

2. BACKGROUND

The subject of this scope of work is replacement of 4 ea security booths at a location in the Sofia down town are with new ones.

3. SCOPE OF WORK

This document is being issued by the US Department of State with the purpose to enter into a contract the following works:

- 3.1. Demolition and disposal of the existing security booths, 4 ea
- 3.2. Prefabrication of 5 ea security booths 150/150/240 cm
- 3.3. Levelling the existing concrete base and Installation of the prefabricated booth on it
- 3.4. Power connections

4. GENERAL CONDITIONS

- 4.1. Materials, tools and codes
 - 4.1.1. All materials to be used shall be indicated in the quote and approved by the COR
 - 4.1.2. All work must be executed strictly in accordance with the current Codes of Practice.
 - 4.1.3. All works to be completed in accordance with the relevant and current Bulgarian Standards.
 - 4.1.4. The contractor is responsible for all the contractor-owned tools and equipment at all times and shall provide a lockable tool and material box for their operatives if required.

5. GENERAL REQUIREMENTS

- 5.1. The vendor shall provide a full specification and construction executive drawings of the booth in his offer, based on the following general requirements:
- 5.2. Specification of the security booths.
 - 5.2.1. Interior size: W/D/H 140/140/220

- 5.2.2. Walls, floor and roof: PVC panels with polyurethane, 4 cm, on separate line item
- 5.2.3. Floor: Aluminium checker plate
- 5.2.4. Roof: galvanized steel sheet (sloped), gutters and downspout.
- 5.2.5. Windows: 3 ea windows W/H 100/120 cm, three-chamber PVC joinery, double glass, static
- 5.2.6. Door, W/H 90/200 cm, three-chamber PVC joinery, half double glazed. The door should be equipped with a lock CISA, procured by the vendor.
- 5.2.7. Stand for antenna on the roof
- 5.2.8. Power panel: 25A GFCI main circuit breaker, 16A fuse for A/C, 16A fuse for 6 outlets, 10A fuse for lighting. The vendor shall feed the power panel, cable is available at place.
- 5.2.9. Electrical: 60/60 cm ceiling light fixture with 4x18 luminescent light bulbs and switch next to the door, 3 ea single outlets 'Shuko', water proof incandescent light above the door with switch next to the door
- 5.2.10. Furnishing: counter top on consoles 30/140/2.4 cm under two of the windows (angle shape)
- 5.3. Installation
 - 5.3.1. Demolition and disposal of the existing security booths
 - 5.3.2. Levelling of the concrete foundation
 - 5.3.3. Installation of the new booths, including transportation to the site, moves the booths onto the concrete base and anchoring.
 - 5.3.4. Wiring of the power panel. The cables shall be placed in a metal conduits ½", provided by the Embassy
- 5.4. Final touches
 - 5.4.1. Fix any damages caused by the installation.
 - 5.4.2. Take away all debris.

5.5. Reception of works and cleaning requirements

The Contractor is required to keep the work site neat and in presentable condition at all times and, at his own cost.

The Contractor will visit the site personally, and prepare technical specifications and drawings for all works that are included in the project. The Contractor shall verify all measurements, surface areas, and material specifications prior to providing a proposed work schedule and time line to the Embassy for approval. The Contractor shall be responsible for removal and disposal of all construction debris by providing adequate number and size of waste receptacles and other cleaning supplies. The Contractor will be responsible for site restoration and damages due to work.

The Contract personnel will only use restrooms and break areas identified and assigned to them by embassy personnel.

A full time technical supervisor will be assigned, who will be available on project site during the working hours. The technical supervisor will have working knowledge of written and spoken English and will be capable of interpreting drawings and specifications.

Work hours will be from 08:30 to 18:00 only on a working days.

Requests to do work outside of these hours must be approved in advance by the Embassy, and shall be detailed in the Contractor's proposal.

All off hour work not identified in proposal must be scheduled in advance and require embassy approval.

The Embassy reserves the right to stop contractor work due to Embassy business and special events. All effort will be made to provide advance warning and minimize contractor losses.

The project shall be completed within 30 calendar days of the scheduled start date. The start date will be determined by the Embassy and communicated to the Contractor a minimum of 10 working days before work is scheduled to begin.

5.6. Safety

The COR or GTM will ensure that all equipment used during the project is in safe operating condition.

All personnel on the job site shall have the appropriate job safety equipment and Personal Protective Equipment (PPE).

COR or GTM reserves the right to stop the work if any unsafe contractor conditions are observed or encountered.

All electrical equipment must be free from any defects or missing insulation.

All ladders, scaffolds and climbing gear will be in good condition and used in a proper manner.

All site personnel must wear proper fall protection while working from heights in excess of 2 meters.

5.7. WARRANTY OF CONSTRUCTION

The warranty of contractor work shall continue for a period of one year from the date of customer final acceptance of the work.

All product warranties greater than one year shall be conveyed to customer.

Contractor shall be responsible to correct any and all faults or defects which may occur within a year from the date of final acceptance of the work.

Contractor shall repair or replace low quality work that does not meet industry standards.

The contractor shall bear all the cost to fix the repairing work during the warranty period.

