
STATEMENT OF WORK

GLASS AWNINGS ABOVE TELLER WINDOWS AT ACCESS
CONTROL AREA OF THE US EMBASSY

JANUARY 2015

1. SITE ADDRESS:

US Embassy Sofia, #16 Kozyak St.

2. BACKGROUND

The subject of this scope of work is working out and installation of 2 ea straightened glass awnings above the teller windows of the Access Control Area as well as expansion of the cobblestone landing in front of the Main Access Control area.

3. SCOPE OF WORK

This document is being issued by the US Department of State with the purpose to enter into a contract the following works:

- 3.1. Work out and installation of 2 ea (two each) awnings above teller windows at the Access Control Area , made of 12mm clear laminated heat strengthened glass, supported by 3 ea stainless steel metal rods 8 mm diameter
- 3.2. Expansion of the cobblestone landing in front of the Main Access Control area, 580x110 cm

4. GENERAL CONDITIONS

4.1. Materials, tools and codes

- 4.1.1. All materials to be used shall be indicated in the quote and approved by the COR
- 4.1.2. All work must be executed strictly in accordance with the current Codes of Practice.
- 4.1.3. All works to be completed in accordance with the relevant and current Bulgarian Standards.
- 4.1.4. The contractor is responsible for all the contractor-owned tools and equipment at all times and shall provide a lockable tool and material box for their operatives if required.

5. GENERAL REQUIREMENTS

5.1. AWNINGS

- 5.1.1. The vendor shall provide a full specification and construction executive drawings of the awnings

5.1.2. The bearing rods and glass holders shall be fixed on the façade concrete structure wall (not on the limestone tiles) over the position of the tiles joints (gaps). It shall include removal of the tiles around anchoring and re-installation of the façade tiles after completion of anchoring

5.1.3. The glass should be 12mm clear laminated heat strengthened glass with a certificate by the manufacturer.

5.2. EXPANSION OF THE LANDING

5.2.1. Expansion size: W/L 110 / 580 cm

5.2.2. Landing base: 10 cm reinforced concrete base B20, 10/10 cm rebar mesh, 6mm diameter of the rebars

5.2.3. Cobblestone: 7/7/7 cm reddish cobblestone to match the existing.

5.2.4. Border: The existing concrete borders to be moved along the new landing

5.3. Final touches

5.3.1. Fix any damages caused by the installation.

5.3.2. Take away all debris.

5.4. Reception of works and cleaning requirements

The Contractor is required to keep the work site neat and in presentable condition at all times and, at his own cost.

The Contractor will visit the site personally, and prepare technical specifications and drawings for all works that are included in the project. The Contractor shall verify all measurements, surface areas, and material specifications prior to providing a proposed work schedule and time line to the Embassy for approval. The Contractor shall be responsible for removal and disposal of all construction debris by providing adequate number and size of waste receptacles and other cleaning supplies. The Contractor will be responsible for site restoration and damages due to work.

The Contract personnel will only use restrooms and break areas identified and assigned to them by embassy personnel.

A full time technical supervisor will be assigned, who will be available on project site during the working hours. The technical supervisor will have working knowledge of written and spoken English and will be capable of interpreting drawings and specifications.

Work hours will be from 08:00 to 19:00 only on weekends.

Requests to do work outside of these hours must be approved in advance by the Embassy, and shall be detailed in the Contractor's proposal.

All off hour work not identified in proposal must be scheduled in advance and require embassy approval.

The Embassy reserves the right to stop contractor work due to Embassy business and special events. All effort will be made to provide advance warning and minimize contractor losses.

The project shall be completed within 4 working days (two weekends) of the scheduled start date. The start date will be determined by the Embassy and communicated to the Contractor a minimum of 10 working days before work is scheduled to begin.

5.5. Safety

The COR or GTM will ensure that all equipment used during the project is in safe operating condition.

All personnel on the job site shall have the appropriate job safety equipment and Personal Protective Equipment (PPE).

COR or GTM reserves the right to stop the work if any unsafe contractor conditions are observed or encountered.

All electrical equipment must be free from any defects or missing insulation.

All ladders, scaffolds and climbing gear will be in good condition and used in a proper manner.

All site personnel must wear proper fall protection while working from heights in excess of 2 meters.

5.6. WARRANTY OF CONSTRUCTION

The warranty of contractor work shall continue for a period of five year from the date of customer final acceptance of the work.

All product warranties greater than one year shall be conveyed to customer.

Contractor shall be responsible to correct any and all faults or defects which may occur within 5 years from the date of final acceptance of the work.

Contractor shall repair or replace low quality work that does not meet industry standards.

The contractor shall bear all the cost to fix the repairing work during the warranty period.

GLASS AWNING ELEVATIONS

