



Embassy of the United States of America
Sofia, Bulgaria

March 11, 2014

Dear Prospective Bidder:

SUBJECT: Request for Quotations Number **PR3138168** - Preventive maintenance for the **SIEMENS Apogee systems**-based building automation system (BAS) at US Embassy Sofia, Bulgaria.

The Embassy of the United States of America invites you to submit a quotation for preventive maintenance for the **SIEMENS Apogee systems**-based building automation system (BAS) at US Embassy Sofia, Bulgaria.

Your proposal must be submitted via e-mail to Glenn Tosten, Contracting Officer, TostenG@state.gov on or before close of business on Wednesday, March 25, 2014.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-18
2. Price proposal as required in Paragraph III
3. Additional information as required in the Statement of Work

Direct any questions regarding this request for quotations to Miglena Mihova via e-mail: MihovaMD@state.gov during regular business hours.

Sincerely,

Glenn Tosten
Contracting Officer