

Date: **June 16, 2015**

SUBJECT: Request for Quotations (RFQ) – Exterior Painting of Chancery Buildings (Plot No. 8847/8/9)

Dear Prospective Quoter:

The Embassy of the United States of America in Gaborone, Botswana has a requirement for a contractor to do Exterior Painting of the Chancery Buildings at plot No. 8847/8/9. The Embassy Plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it. Please read the below RFQ carefully, and if you are interested, submit your quotation.

Your quotation must be hand delivered or emailed to the below e-mail address on or before **July 23, 2015**.

Site visit to be held on July 16, 2015. Please submit your particulars for access clearance on July 15, 2015.

Direct any questions regarding this request for quotations to the Embassy Contracting Office telephone #: 3732291-; Fax: 395-3951 or email: gabprocurement@state.gov during regular business hours.

Painting of Chancery Buildings (Plot No. 8847/8/9)

Scope of Work

The U.S. Embassy is going through a process of periodic maintenance and amongst these tasks is that of re-painting existing structures. For the purposes of this tender, these will be split into 3 distinct work sub-sections as follows:

1. **The Chancery** – comprising of the main Embassy Building only.
2. **Management Building** – comprising annex building, generator room block including snack bar, covered colonnade, courtyard walls, old pump room, bathrooms and stores including covered executive parking.
3. **Perimeter Wall** and ancillary structures – comprising of the main perimeter wall, external concrete pedestals, vehicular access booths, internal dwarf walls with palisade fencing, security fencing within compound including gates and street lighting posts including their mounting slabs.

Details of Sub-Works

A – Chancery

1. Paint external walls of the main Chancery Building utilizing Weathergard OR Micatex, paint color as per sample. Works to exclude roof-top and all internal spaces. Maximum height of scaffolding tower platform to be 1.8m below the gable wall.
2. Power-wash all stone finished surfaces to remove loose dust. Embassy to provide borehole water for use by contractor, all required tools/equipment by contractor. No power washing to windows.
3. Paint all window frames utilizing oil paint per sample

B – Management Building

1. Paint external walls of the Management Building utilizing Weathergard OR Micatex, paint color as per sample. Works to exclude roof-top and all internal spaces. Maximum height of scaffolding tower platform to be 1.8m below the gable wall.
2. Power-wash all stone finished surfaces to remove loose dust. Embassy to provide borehole water for use by contractor, all required tools and equipment by contractor. No power washing to windows will be allowed.
3. Paint all window and door frames including doors, gates and ventilation louvers utilizing oil paint per sample

C – Perimeter Wall

1. Paint inside and outside of perimeter wall of the Chancery compound and vehicle access booths utilizing Weathergard OR Micatex, paint color as per sample. Works to exclude internal spaces of the CACs and outside of the eastern perimeter wall.
2. Paint dwarf walls within the Chancery compound utilizing Weathergard OR Micatex, paint color as per sample. Palisade fencing and all other internal fencing to be painted with matching color oil paint.
3. Paint concrete bases to street lights utilizing Weathergard OR Micatex, paint color as per sample. Street lighting posts to be painted with matching color oil paint.
4. Paint concrete pedestals utilizing Weathergard OR Micatex, paint color to be yellow/black as per sample.

Submittals

1. The vendor who shall be awarded the works shall first submit proposed materials to the Contracting Officer's Representative (COR) for approval before procurement and subsequent installation is undertaken.

Schedule

- a. All work shall be performed in accordance with hours specified by Project Engineer.
- b. Where it is impractical to work within stipulated normal hours, contractor shall be allowed to work outside these hours at no extra pay.
- c. All contractors' workmen shall be subject to security clearance before undertaking these works
- d. Vendor to follow standard industry building codes and methods for all installations covered under this project. Particularly contractor is to undertake proper surface preparation and cleaning before application of paint.
- e. Contractor shall apply sufficient number of coats to the satisfaction of the Project Engineer. These are to be adequately allowed for in contractor's quotation
- f. Contractor shall maintain a high level of safety whilst on site. All contractors workmen are expected to have appropriate PPE at all times.
- g. Scaffolding erections shall be undertaken by a certified erector and will be subject to inspection by the COR before use by contractor's workmen.
- h. Contractor can quote for any of the above sub-works. Sub-works are to be quoted for separately. Further, the U.S. Embassy reserves the right to award each of the 3-subworks to different contractors.