

Date: **31 March 2016**

SUBJECT: Request for Quotations (RFQ) – **Soundproof Improvements to the CDC Botswana Main Conference Room, Block B**

Dear Prospective Quoter:

The Embassy of the United States of America in Gaborone, Botswana has a requirement for a contractor to **construct soundproof improvements to the main conference room at the Centers for Disease Control and Prevention (CDC) facility to maintain a minimum sound level of 25 dba.** The Embassy Plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it. Please read the below statement of work carefully, and if you are interested, submit your quotation.

The interested vendors are invited to come for the site visit on the **07th April 2016** in Gaborone West Plot 14818, Lebatlane Road Gaborone at **10:00am.**

Your quotation must be hand delivered or emailed to the below e-mail address on or before **14th April 2016**

Direct any questions regarding this request for quotations to the Embassy Contracting Office telephone #: 3953-982; Fax: 395-3951 or email: gabprocurement@state.gov during regular business hours.

Statement of Work (SOW)

Soundproof Improvements to the CDC Botswana Main Conference Room, Block B, Gaborone-West, Plot 14818

I. STATEMENT OF WORK

The requirement is to construct soundproof improvements to the main conference room at the Centers for Disease Control and Prevention (CDC) facility to maintain a minimum sound level of 25 dba. The contractor is to select/propose all materials which can cost-effectively meet the overall performance requirement. The overall purpose of the construction is ensure that there is a professional office/training space available that will function without interruption during the anticipated construction of the perimeter security wall project commencing in the near future. The 83 m² conference is fully equipped for audio-visual and telephonic communications and is regularly used to host large US-Government or Botswana's Ministry of Health events.

Scope of Work

The work entails the following:

- a. Remove ceiling tiles and install cavity batt insulation and reinstall ceiling system.
- b. Remove all existing windows/glass including the double sliding doors and frames, and install new frames and doors utilizing double glazed doors and aluminum frames.
- c. Install isowall partition with cavity batt insulation against the interior walls complete with 2 coats of paint to the new partition walls and 2 coats of paint to new finish plastered walls.
- d. Work will include the removal and reinstallation of the existing electrical points and conduit.
- e. **Period of Performance:** Work shall be completed not later than 45 calendar days after award of purchase order/contract.

CADD Drawings (Attachments J.1.2 and J.1.3) are attached for reference purposes.

II. GENERAL

- a. Standards and Codes: The Contractor shall abide by all local laws, codes, standards and regulations applicable in Gaborone, Botswana at the time the project is awarded, and all upgrades shall meet the requirements of the following:

- 1. International Building Code (IBC) 2012 Edition
- 2. National Electric Code (NEC) 2011 Edition

-----END OF STATEMENT OF WORK-----

