



JOB ANNOUNCEMENT

OPEN TO: All Applicants
POSITION: **Language and Cultural Facilitator (LCF)**
REPORTS TO: Director of Programming and Training (DPT)
OPENING DATE: November 14, 2014
CLOSING DATE: November 28, 2014
WORK HOURS: Temporary Contract (Four months period: April- Sept. 2015)

The United States Peace Corps Benin is recruiting a **Language and Cultural Facilitator (LCF)** based in Cotonou, Benin. This multi-function position reports to the Language and Culture Coordinator and provides language including technical language and support, cross culture training and support to Peace Corps Volunteers and Trainees. Position requires travel to the training site (Porto-Novo or another site and its surrounding villages) for about three months away from home residence and requires a great degree of energy, flexibility, professionalism and creativity. The position will be a temporary time Personal Services Contractor position beginning on/about April 20th, 2015. Female candidates are strongly encouraged to apply.

Basic Function of the position – Language/technical language training program design and delivery, Trainees/Volunteer Support, Cross culture training, Assessment of Trainees/Volunteers' progress. Complete position description listing all duties and responsibilities is available at the Peace Corps Office.

Required Qualifications – Applicant must be a Beninese citizen, must not have been employed in intelligence-related activities, and must be able to submit application that clearly documents how s/he meets each of the following qualifications.

Education –Secondary English Teacher Certification (BAPES – CAPES) -Licence or Maîtrise in Linguistics, Modern Languages and/or PC program related fields.

Prior Work Experience - At least 5 years of teaching languages (English, French)

Language Proficiency - Excellent verbal and written communication skills in both French and English / proficient level in spoken and written English equivalent to Level 3. Ability to understand, explain and communicate technical material as well as Peace Corps policies and procedures in both languages.

Skills and abilities – Demonstrated ability to work independently with limited supervision; demonstrated ability to work as a team member in high pressure multi-cultural environment; ability to transfer general and technical language knowledge and skills in support of trainee/volunteer activities; ability to plan and organize program activities; ability to plan and implement language and cross culture training sessions; ability to communicate effectively in writing and speaking (both in English and in French); ability to observe trainees/volunteers technical performance and provide appropriate feedback for trainees' professional development, counsel volunteers and assist them in assessing and resolving problems that arise; ability to present self in a professional manner displaying confidence and knowledge of areas of responsibility. Ability to follow Peace Corps policies and norms throughout the duration of the contract; ability to live in Porto Novo surrounding villages for three months.

HOW TO APPLY

Interested applicants for this position must submit the following: **1.** Cover Letter addressing your qualifications; **2.** A current resume or curriculum vitae. **3.** Certified copies of degrees earned, certificates, essays and awards that address the qualification requirements of the position as listed above. Applications will only be accepted in English and via electronic mail **please indicate "LCF" in the subject line** at job@bj.peacecorps.gov

Only short-listed candidates will be contacted. No telephone inquiries will be entertained.
APPLICATION MUST BE RECEIVED BY DEADLINE.