



Consulate General of the United States of America  
Barcelona, Spain

### CONSULAR SERVICES VISIT TO ANDORRA, October 17, 2014

The Consular Officer and staff from the U.S. Consulate General in Barcelona will visit Andorra on **Friday, October 17**, to provide consular services. Because of Andorra's proximity to some areas in southern France, some consular services are being extended to residents of France who may find it easier to travel to Andorra. Where noted below, certain services for residents of France must be limited due to jurisdictional reasons.

During our visit, we will:

- Process applications to renew/replace U.S. passports (adults and minors).
- Process applications for Consular Reports of Birth Abroad for children born to U.S. citizens.
- Conduct oaths and notarize official documents for use in the United States, Andorra, or Spain. (*Residents of France may request notarization for documents to be used in the United States, Spain, or Andorra only. Documents for use in France cannot be notarized as part of this outreach event.*)
- Provide guidance to U.S. citizens on the process for registering to vote in U.S. elections.

- Provide guidance to U.S. citizens on the process for registering with the U.S. Consulate.
- Provide general information on U.S. Social Security, IRS, and Selective Service registration.
- Accept documentation to register the death of an American citizen with the U.S. government. (*This service is for deaths that occurred within Spain or Andorra. Deaths within France cannot be processed at this outreach event.*)
- Conduct interviews/provide information for renunciations of American citizenship.

The Consular Officer and staff will be available at the Centre de Congressos d'Andorra la Vella, Sala AQUA, from 10:30 am to 13:30 pm and from 14:45 pm to 15:45 pm.

The address is as follows:

Centre de Congressos d'Andorra la Vella  
 Plaça del Poble, s/núm  
 AD500 - Andorra la Vella  
[Congress Centre of Andorra la Vella](#)

Customers requesting passport, notarial or other consular services **should contact Barcelona's Consular Section in advance** ([barcelonaacs@state.gov](mailto:barcelonaacs@state.gov); and/or Tel. +34 - 93 280 22 27) **to reserve an appointment** and find out about applicable fees and necessary supporting documents.

Please, bring both originals and photocopies of your documents as there is no access to a photocopy machine. In order to mail back documents, customers should provide a self-addressed stamped envelope. *Residents of France may purchase stamps in Andorra for the Spanish postal system at the following location:*

Spanish Postal Service (*Correos*) Office in Andorra La Vella  
 Address: C/ Joan Maragall, 10  
 AD 500 Andorra la Vella  
 Principality of Andorra  
 Phone: (+376) 820 257  
 Opening hours: Mondays – Fridays 08:30 am to 02:30 pm

Saturdays: 09:00 am to 01:00 pm

Click the following link to download application forms and obtain important information about photo requirements and fees: <http://barcelona.usconsulate.gov/citizen-services/passports.html>

Fees will be collected in cash (U.S. dollar or Euro). Exact change is greatly appreciated.

The following are contact numbers and email addresses for the Consulates General in Barcelona and Marseille as well as the Embassy in Madrid.

Consulate General Barcelona	93-280-2227	<a href="mailto:barcelonaacs@state.gov">barcelonaacs@state.gov</a>
Consular Section Madrid	91-587-2240	<a href="mailto:askacs@state.gov">askacs@state.gov</a>
**Emergencies after hours	91-587-2200	
Consulate General Marseille	33(0)4-91-54-92-00	
		<a href="mailto:citizeninfomarseille@state.gov">citizeninfomarseille@state.gov</a>