

U.S. Embassy Bridgetown
April 04, 2016

To: Prospective Quoters

Subject: Request for Quotations number SBB21016Q0005

Enclosed is a Request for Quotations (RFQ) for Photovoltaic Installation. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit Quotes in a sealed envelope addressed to:

James Kania
U.S. Embassy Bridgetown
Willey Business Park
Willey
St. Michael

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

A site visit and proposal conference will be conducted on Wednesday, April 13, 2016 commencing at 09:00 a.m., at the Embassy, Willey Business Park, St. Michael. Prospective quoters must provide the name/s of persons who will be attending the site visit and conference by 4:00pm on Monday, April 11, 2016. To register please contact Tonya Veira via email veirata@state.gov.

Quotations are due by close of business on Thursday, April 27, 2016. No quotations will be accepted after the closing date.

Sincerely,

James Kania
Contracting Officer

Enclosure