

INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**The contractor has to demonstrate following information for the offeror's ability to perform, including:**

- (1) Detail execution plan for VPS work MUST be submitted separately.
- (2) Price quotation for the work should be submitted individually. Cost break down must be followed by phase basis/division as mentioned in the scope of work. Price quotation for per diem or salary etc should not be separated but should be inclusive in the price quotation.
- (3) Name of a Project Manager (or other liaison to the Embassy/Consulate) who understands written and spoken English;
- (4) Evidence that the offeror operates an established business with a permanent address and telephone listing;
- (5) List of clients, demonstrating experience with relevant past performance information and references;
- (6) Evidence that the offeror can provide the necessary personnel, equipment, and financial resources needed to perform the work;
- (7) Evidence that the offeror has all licenses and permits required by local law.