

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 7
2. AMENDMENT/MODIFICATION NO. A002	3. EFFECTIVE DATE 8/31/2012	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE Contracting Officer American Embassy Dhaka, Bangladesh		7. ADMINISTERED BY (If other than Item 6) CODE Contracting Officer American Embassy Dhaka, Bangladesh		
8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code)		X	9a. AMENDMENT OF SOLICITATION NO. SBG300-12-R-0001	
		X	9b. DATED (SEE ITEM 11) August 17, 2012	
			10a. MODIFICATION OF CONTRACT/ORDER NO.	
			10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment;</p> <p>(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.			
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)			
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
	D. OTHER (Specify type of modification and authority)			
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return ___ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)				
The solicitation # SBG300-12-R-0001 is hereby amended to include non-Credit Card Purchases, in addition to Government Travel Charge Card and Centrally Billed Account (CBA) payment method.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME OF CONTRACTING OFFICER	
			Brad E. Page	
15B. NAME OF CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
BY _____ (Signature of person authorized to sign)			BY _____ (Signature of Contracting Officer)	

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Standard Form 30 (revised 10/83)
Prescribed by GSA FAR (48 CFR)

SECTION – 1 – THE SCHEDULE
Continuation to SF-1449
PRICES

Transaction Fees and Commission Refund Process

2.1 Transaction Fee. The Government shall pay the Contractor a transaction fee based on a fixed rate per transaction. See also Section 1, continuation of block 20, paragraph 2.0, Definitions, and paragraph 17.0 for further information on handling of transaction fees. See also paragraph 15.0 for a further description of purchase of tickets **using or not using** Government Travel Charge Card or Centrally Billed Account (CBA).

Note: As some Airlines do not accept Government Travel Charge Card or the Centrally Billed Account (CBA), the offeror is directed to submit separate pricing matrix for the transaction fee, as follows:

2.3. Pricing (Transaction fee):

Tickets Purchased using a Government Travel Charge Card or CBA Program:

(A Government Travel Charge Card or Centrally Billed Account will be used to pay for each ticket purchase)

Transaction Description	Base Period (December 1, 2012 To November 30, 2013)	Option Period 1 (December 1, 2013 To November 30, 2014)	Option Period 2 (December 1, 2014 To November 30, 2015)	Option Period 3 (December 1, 2015 To November 30, 2016)	Option Period 4 (December 1, 2016 To November 30, 2017)
Within City Limits Services Domestic/International Transaction Fee					
On-site Services - Domestic/International Transaction Fee					

Online Booking, (Domestic/International Transaction Fee with Air, Rail, Steamer, lodging or Car Rental)					
Reservation and ticketing for Online Booking (E2 Travel for Domestic/International travel with Air, Rail, Lodging or , Car Rental (just local fee, not CWT fee)					

2.3. Pricing (Transaction fee):

Tickets Purchased NOT using the Government Travel Charge Card or CBA Program:
(The offeror procures the tickets and invoices the Government as per terms indicated in **15.5**)

Transaction Description	Base Period (December 1, 2012 To November 30, 2013)	Option Period 1 (December 1, 2013 To November 30, 2014)	Option Period 2 (December 1, 2014 To November 30, 2015)	Option Period 3 (December 1, 2015 To November 30, 2016)	Option Period 4 (December 1, 2016 To November 30, 2017)
Within City Limits Services Domestic/International Transaction Fee					
On-site Services - Domestic/International Transaction Fee					

<p>Online Booking, (Domestic/International Transaction Fee with Air, Rail, Steamer, lodging or Car Rental)</p>					
<p>Reservation and ticketing for Online Booking (E2 Travel for Domestic/International travel with Air, Rail, Lodging or , Car Rental (just local fee, not CWT fee)</p>					

SECTION – 1 – THE SCHEDULE
CONTINUATION TO SF-1449
SCHEDULE OF SUPPLIES/SERVICES, BLOK 20
DESCRIPTION/SPECIFICATION/WORKS STATEMENT

2.0. *Definitions and Acronyms:*

TA - Government Travel Authorization which is provided to a carrier or a carrier's agent to procure passenger transportation services for the account of the U.S. Government. The TA shall be used as a supporting document with the bill/Invoice for the transportation charges.

3.0. Contractor Requirements for Providing Official Travel Services

3.9.2. QUARTERLY SALES ACTIVITY REPORT - A quarterly summary of sales activity data. The Contractor shall prepare the report in accordance with the sample in Section 1, Attachment 2. This summary shall reflect all official sales activity for each agency using the contract.

15.5 Ticket purchased NOT using the Government Travel Charge Card or CBA Program

15.5.1. Each traveler's agency will assign the Contractor, a U.S. Government Transportation Request (Travel Authorization), as an obligation/procurement instrument covering a designated period of time corresponding to the billing cycle. Each ticket issued by the Contractor shall reference the appropriate TA number in the endorsement.

15.5.2 At each agreed upon billing cycle, the Contractor shall prepare and issue to each agency a Public Voucher for Transportation (SF 1113) with an itemized report or invoice which sets forth the name of the traveler, origin and destination points, ticket number, TA number and fare. The statement shall also include a summary of the number and dollar value of all tickets issued during the designated period. Enclosed with this statement shall be the supporting documentation, such as ticket coupons, together with related TA's.

15.5.3. The Contractor shall fully document fares on the invoice or report any exceptions to the use of GSA's airline contract. This reporting requirement applies to official Government travel only. Failure to provide adequate documentation of agency justification for not using any mandated program may result in the Contractor being denied compensation by the Government in excess of a documented discount fare.

15.5.4. The Contractor shall bill no more frequently than monthly. For purchases not using the Government Travel Card, the Contractor, with review and approval by the COR, shall document each agency's requirements. This documentation shall specify:

- the vendor code;
- requirements for documentation and authorization of official travel;
- delivery arrangements;

- invoice requirements, billing and payment procedures and appropriate agency addresses.
- SCAC Code: If payment is not made using a Government Card, the Contractor shall obtain a Standard Carrier Alpha Code (SCAC) from the National Motor Traffic Association (2200 Mill Road, Alexandria, VA 22314, 703-512-1800. This code will be used by the Government to audit the Contractor's billings. The cost of obtaining this designation (currently \$28.00) shall be borne by the Contractor. The COR shall provide the Contractor assistance in this process.

16.2.2. For Non-Government Card Purchases: The Contractor shall remit refunds to the agency within ten working days after receipt of application for refund. There is nothing expressed or implied in this provision to preclude the Contractor from making refunds on account.

No Change in date of submission of proposal

The LAST DATE for submission of proposals remains the same (16th September 2012)

Attachment 2 is the Quarterly Sales Activity Report

EXAMPLE:

Total Air Sales without using the Government Credit Card:

US\$ 0.00

Total Air Sales via GTC/CBA:

US\$ 0.00