



**ANNOUNCEMENT:**  
**Volunteering Opportunity at EducationUSA @  
American Center, Dhaka.**  
**Session 2015-2016**

The American Center at U.S. Embassy Dhaka is pleased to announce volunteering opportunity at EducationUSA @ American Center, Dhaka for the session 2015-2016.

The EducationUSA Advising Center is an integrated part of U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA). The key purpose of the EducationUSA Advising Center is to provide information on U.S. Higher Education System and help enable local students pursue higher studies in the United States. It is the only official source of information on the U.S. Higher Education.

Many of our volunteers are pursuing higher studies in the United States.

Students from underserved backgrounds and female students are highly encouraged to apply for this voluntary opportunity.

Please note this is a non-paid position. The volunteers will get a certificate of appreciation after successful completion of the session and special events. They would also enjoy various facilities at the EducationUSA Advising Center, which are:

- a) Priority access to seminars & workshops.
- b) Free access to wide range of reference book collections.
- c) Priority advising service if the volunteer intends to pursue higher studies in the U.S.
- d) Public speaking opportunity.

**Eligibility criteria are as follows:**

1. Applicant must have a vision of higher study in U.S.
2. Should have basic customer service skills.
3. Possess a friendly attitude and willing to help students.
4. Having IELTS Score: 6.0 + OR TOEFL Score: 70+
5. Be willing to work 2 -3 days on a Part time basis (12PM – 4.30PM) at The American Center.
6. Be able to come and work in a short notice.
7. Be ready to go to outside venues to assist for special events.
8. Would abide by EducationUSA Advising Center's norms and rules.

\*\*\*Preference would be given to the applicants with U.S. exposure\*\*\*

**Application procedure:**

Interested candidates are requested to collect Application form from the American Center located at:

**The American Center, U.S. Embassy Dhaka,**

Plot no.-1, Progati Sharani, J-Block,

Baridhara Residential Area, Dhaka.

**Application deadline:** August 16, 2015.

**Submission Procedure:** Email the completed application form to [educationusa-bangla@state.gov](mailto:educationusa-bangla@state.gov) or drop off at the **American Center**, U.S. Embassy Dhaka.

**POC:** Ms. Linda Papiya

Contact: +880 2 8855500 Ext.2836