U.S. Department of State

APPLICATION FOR EMPLOYMENT AS A LOCALLY EMPLOYED STAFF OR FAMILY MEMBER

OMB APPROVAL NO. 1405-0189
EXPIRES: 12/31/2012
ESTIMATED BURDEN: 1 Hour

(This application is for positions recruited by the U. S. Mission under the Office of Overseas Employment's Interagency Local Employment Recruitment Policy)

POSITION

1. Position Title

2. Grades

3. Vacancy Announcement Number *(If known)*

4. Date Available for Work *(mm-dd-yyyy)*

PERSONAL INFORMATION

5. Last Name*(s)*/Surnames

First Name

Middle Name

6. Other Names Used

7. Date of Birth *(mm-dd-yyyy)*

8. Place of Birth

9. Current Address

10. Phone Numbers

Day

Evening

Cell

11. E-mail Address

12. Are you a U. S. Citizen? ☐ Yes ☐ No

13. Do you have permanent U.S. Resident status? ☐ Yes ☐ No If yes, provide number

14a. U.S. Social Security Number *(for U.S. Citizens/Permanent U.S. Residents)*

and/or

14b. Country Identification Number

15. Are you legally eligible to work in this country? ☐ Yes ☐ No

If yes, Mission HR may require verification of eligibility. Please attach copies of all documentation that confirms your legal eligibility to work in this country *(e.g., work permit, residency permit)*. If you are not sure if you need to submit proof of eligibility, contact the Mission's HR office.

16. If hired, are there accommodations the Mission needs to provide so that you can perform all the essential functions and duties of the position? ☐ Yes ☐ No If yes, please explain.

17. If you are applying for a position that includes driving a U.S. Government vehicle, do you have a valid driver's license?

☐ Yes ☐ No

If yes, Class/Type of License

If yes, have you operated a vehicle without incident for the past three years? ☐ Yes ☐ No