

# The Fulbright Specialists Program



**Opportunity: Short-Term U.S. Specialists**

[www.cies.org/specialists](http://www.cies.org/specialists)

## Bring the expertise of a senior U.S. scholar to your institution through a short-term Fulbright Specialists Grant!

Non-U.S. post-secondary academic institutions are eligible to host a U.S. scholar or professional through the Fulbright Specialists Program. The program allows senior U.S. scholars and professionals to undertake collaborative projects with their counterparts at higher education institutions around the world. Projects must be approved by the U.S. Embassy or Fulbright Commission; the process is often competitive. The goals of the program include developing linkages between U.S. and foreign academic institutions.

### How can your institution benefit?

- The Fulbright Specialists Program maintains a roster of thousands of highly qualified and pre-approved U.S. scholars and professionals whom you can choose to host as a Fulbright Specialist.
- Each candidate has expertise in one of 20 different academic disciplines, which include hundreds of specializations, and can help your institution meet its academic goals.
- The Fulbright Specialists grant pays for the scholar's international travel and an honorarium. The host institution is asked to provide housing, meals, and any program-related in-country travel.
- A potential host institution overseas can either select a candidate from the roster or have the Council for International Exchange of Scholars (CIES) send a slate of the most qualified roster candidates to choose from for the proposed project.
- The short and simple request process means that your project can be administered in as little as three months from the time the project is approved to the start date.

### What do you need to do to participate?

- Contact the Public Affairs Section of the U.S. Embassy or Fulbright Commission in your country and ask for information on and an application for the program.
- Determine how your institution can best take advantage of the skill of one of the candidates.
- Develop a proposal for a collaborative project, such as curriculum or program development, workshops, lecturing, and/or specialized academic programs.
- Request the Specialist by submitting an application to the U.S. Embassy or Fulbright Commission located in your country.

### Program in Brief

#### Eligible Host Institutions

Non-U.S. post-secondary, academic institutions.

#### About Fulbright Specialists

Qualified U.S. academics who have a doctorate or equivalent terminal degree in their field or professionals who have recognized professional standing and accomplishments. Both academics and professionals work in one of the eligible academic disciplines and have a minimum of five years of either post-doctoral teaching or appropriate professional experience. Grant limits apply to previous Fulbright U.S. scholar and Specialists grantees; consult CIES Web site for details.

#### Duration of Specialists Grants

Two to six weeks (14 to 42 days, travel days and weekends inclusive).

#### Potential Grant Activities

- Conduct needs assessments, surveys, and research related to institution or program development.
- Take part in specialized academic programs and conferences in conjunction with other scheduled activities.
- Consult with administrators and instructors of post-secondary institutions on faculty development.
- Present lectures at the graduate and undergraduate levels.
- Participate in or lead seminars or workshops at overseas academic institutions.
- Develop and/or assess academic curricula or educational materials.
- Conduct teacher-training programs at the tertiary level.

**Note: The Fulbright Specialists grant is not a research grant.**



## Funding

The host institution is asked to fund the in-country costs including lodging, meals and in-country transportation. The Bureau of Educational and Cultural Affairs (ECA) at the U.S. Department of State provides international airfare and an honorarium to the U.S. grantee.

## Eligible Academic Disciplines

Agriculture · American (U.S.) Studies (*The following specializations with a specific U.S. focus are eligible: art, art history, dance, history, literature, music, popular culture, religion, theater and women's studies*) · Anthropology · Applied Linguistics -TEFL · Archaeology · Business Administration · Communications and Journalism · Economics · Education · Environmental Science · Information Technology · Law · Library Science · Peace and Conflict Resolution Studies · Political Science · Public Administration · Public/Global Health · Social Work · Sociology · Urban Planning

## How the Project Proposal Process Works

### Step 1

The non-U.S. academic institution works with the Fulbright Commission or U.S. Embassy to submit a request for a Fulbright Specialist. Communication with the Commission or U.S. Embassy prior to project submission is crucial to developing a competitive project.

### Step 2

The local Fulbright Commission or U.S. Embassy reviews the project. If approved, they submit the request to the Bureau of Educational and Cultural Affairs for final approval.

### Step 3

ECA reviews the project. If approved, ECA forwards the request to the Council of International Exchange of Scholars (CIES) for processing.

### Step 4

Upon receipt of an approved project, CIES facilitates the matching of projects with qualified candidates from the Fulbright Specialists Roster.

### Step 5

Once a grantee is selected for a project, CIES administers the grant on behalf of the U.S. Department of State. The host institution covers the in-country costs upon the grantee's arrival in the host country.

## Additional Information

CIES also manages the external review of all applicants for placement on the Fulbright Specialists Roster. CIES has helped administer the Fulbright Scholar Program, the U.S. government's flagship academic exchange effort, on behalf of the United States Department of State, Bureau of Educational and Cultural Affairs for over 60 years. CIES is a division of the Institute of International Education (IIE).

## To Make a Request

Academic institutions wishing to make a request for a Fulbright Specialists project should contact the Fulbright Commission or, in countries with no Fulbright Commission, the U.S. Embassy in their country.

Contact information for Fulbright Commissions may be found at <http://fulbright.state.gov/fulbright/about/whyis/binational-partnerships/fulbright-commissions>

Contact information for U.S. Embassies may be found at <http://www.usembassy.gov/>

The Fulbright Commission or U.S. Embassy may set a deadline or decide to accept applications on a rolling basis. Please check with them for specific country deadlines.

## Project Request Form

Fulbright Commission or U.S. Embassy staff will be able to provide host institutions with both electronic and hard copies of the Fulbright Specialists project request form.

### Note:

Once the request has been submitted to ECA by the Commission or Embassy, a minimum of two months is needed to process a request for a roster-approved scholar, and a minimum of three months is needed for a scholar not on the roster at the time of the request.

The peer review calendar for prospective roster candidates is posted at [http://www.cies.org/specialists/ss\\_overview\\_PR.htm#review](http://www.cies.org/specialists/ss_overview_PR.htm#review). Please consider this schedule when proposing the timeframe for your project when requesting a scholar that has not yet applied to the roster.

Consult [www.cies.org/specialists](http://www.cies.org/specialists) for further information about the Fulbright Specialists Roster application process.



The Fulbright Program is a program of the United States Department of State, Bureau of Educational and Cultural Affairs. Financial support is provided by an annual appropriation from Congress to the Department of State, by participating governments and by host institutions in the United States and abroad. The presidentially appointed J. William Fulbright Foreign Scholarship Board formulates policy guidelines and makes the final selection of all grantees.