



## **U.S. President's Emergency Plan for AIDS Relief (PEPFAR) Small Grants Program Request for Proposals**

The U.S. Embassy in Nassau is pleased to announce a request for proposals under the PEPFAR Small Grants Program. This funding is for civil society organizations (CSOs). Interested CSOs such as community-based, faith-based, non-profit and non-governmental organizations are invited to submit proposals for activities that reach populations most at risk for HIV/AIDS. Successful proposals will also utilize community support, demonstrate knowledge of the National AIDS Program, and define realistic budgets.

These small grants are intended for impactful projects mainly for most-at-risk populations and hard-to-reach populations. The purpose of the funding is to help reduce and eliminate the spread of HIV/AIDS. In this way, successful proposals will support PEPFAR goals and the priorities of the Caribbean Regional Partnership Framework.

Proposals may range from \$500 to \$5,000.

**Deadline:** May 21, 2014

### **Criteria, Specifications and Rules:**

Proposals are encouraged to focus on education, support and creative outreach to populations that are affected by or infected with HIV/AIDS, at risk of contracting HIV/AIDS and/or are difficult to reach because of stigmas or socioeconomic vulnerabilities.

**The program strongly supports activities including but not limited to:** promotional risk-reduction and prevention messages that complement or expand those from the National AIDS Program, training and educational opportunities to reduce stigma, referral to testing and counseling services especially for those often left behind, as well as thought-provoking contests involving the arts. Priorities will be given to projects demonstrating collaboration especially on topics that intersect HIV/AIDS (such as gender equality and gender based violence) and those that show the most efficient use of current and proposed resources.

Proposals **must** include the following:

- Organization or company profile
- A project summary
- Targeted audience description and justification
- A projected timeline indicating when and where the project will begin/end



- Measurable objectives for each project (encouraged)
- Simple Budget with well-defined descriptions, including vendor quotes, if known
- Support received from other sources, including in-kind donations
- How the impact of the project will be measured

Funds may not be used for the following:

- Furniture and some equipment purchases
- Large quantities of food
- Procurement of consumables for treatment or testing programs
- Procurement of antiretroviral drugs
- Large-scale programs requiring more than one-time funding
- Salaries and benefits for staff or volunteers
- Support programs, activities, or materials already funded by PEPFAR or a third-party

Reporting:

If awarded a PEPFAR Small Grant, a financial and narrative report detailing all expenditures, population reached (number, type and age) and how the project was carried must be provided by the grantee. A brief mid-term update on grant activities may also be requested. No grants will be awarded to a former PEPFAR grantee that has not yet completed previous reporting requirements.

**Proposals are due by May 21, 2014, and must be either e-mailed or delivered to:**

- 1) [NassauSmallGrants@state.gov](mailto:NassauSmallGrants@state.gov) (email)
- 2) **PEPFAR Small Grants Program**  
**Economic Office**  
**U.S. Embassy Nassau**  
**#42 Queen Street**  
**Nassau, Bahamas**

Please email [NassauSmallGrants@state.gov](mailto:NassauSmallGrants@state.gov) if you have questions about the proposal criteria, specifications or rules.