



U.S. President's Emergency Plan for AIDS Relief (PEPFAR) Small Grants Program 2013 Call for Proposal – Round Three

The U.S. Embassy in Nassau is pleased to announce a call for proposals under the PEPFAR Small Grants Program. Community-based organizations, non-government organizations, civil-society organizations, and individuals are invited to submit proposals that work within The Bahamas' national plan to mitigate the spread of HIV/AIDS.

These small grants are intended for small-scale, quick impact projects mostly to target hard-to-reach groups such as: at-risk teenagers & young adults, prison inmates, socially marginalized populations (e.g. Men who have Sex with Men & Commercial Sex Workers), migrant or displaced persons, and/or the geographically rural. In keeping with PEPFAR goals and the priorities of the Caribbean Regional Partnership Framework, proposals should target one of the hard-to-reach, most at-risk populations—directly or indirectly—and have support from local government, community leaders in the field as well as the organization's leadership (if applicable).

Proposals may range from \$2,000 to \$6,000. This is the third call for proposals under the 2013 funding. The Embassy expects to announce another call for proposals in the first quarter of 2014.

Deadline: October 17, 2013.

Criteria, Specifications and Rules:

Proposals should focus on increasing community awareness of HIV/AIDS and promoting discussion and action to combat HIV/AIDS in The Bahamas. The program strongly supports creative, original, and innovative activities including but not limited to, promotional risk-reduction and prevention messages, voluntary counseling and testing promotion, training and education opportunities, and promotional contests. Priorities will be given to projects demonstrating partnership and collaboration as well as innovative arts and culture outreach.

Proposals should be two to four pages and **must** include the following:

- Organization/company profile, a project summary, and a timeline indicating when and where the project will begin and end (not to exceed nine months from start to finish).
 - The project summary should include a project justification and discuss the targeted audience.
 - Measurable objectives are encouraged for each project.
- Budget – should include a complete breakdown of costs for all aspects of the project
- Monitoring & Evaluation – describe how the impact of the project will be measured

Funds may not be used for the following:

- The purchase of food



- Furniture and some equipment purchases (i.e. computers and office equipment)
- Procurement of consumables for treatment or testing programs
- Procurement of antiretroviral drugs
- Large-scale programs requiring more than one-time funding
- Salaries and benefits for staff or volunteers
- Support programs, activities, or materials already funded by a third-party.

If awarded a small grant, upon completion of the project, the grantee must provide a financial and narrative report detailing all expenditures and how project objectives were met. A brief mid-term update on small grant activities may also be requested. No grants will be awarded to a former grantee has not completed previous reporting requirements.

Proposals are due by October 17, 2013.

Proposals must be either e-mailed or delivered to:

- 1) E-mail: NassauSmallGrant@state.gov
- 2) PEPFAR Small Grants Program
Economic Office
U.S. Embassy Nassau
#42 Queen Street
Nassau, Bahamas

Please email NassauSmallGrants@state.gov if you have questions about the proposal rules or specifications.