

POSITION: Maintenance Assistant/Painter, FSN-4, FP-AA

OPENING DATE: March 18, 2013

CLOSING DATE: March 26, 2013

WORK HOURS: Full-time: 40 hours per week

SALARY: *Not-Ordinarily Resident (NOR): US\$24, 518.00 p.a. based on a 40 hour work week (Starting salary)
(Position Grade: FP-AA to be confirmed by Washington)

*Ordinarily Resident: B\$21, 588.00 p.a. (Starting Salary)
40 hour work week (Starting salary)
(Position Grade: FSN-04)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Nassau, The Bahamas is seeking an individual for the position of Maintenance Assistant/Painter in the Facilities Maintenance (FMS).

BASIC FUNCTION OF POSITION

The incumbent serves as a commercial painter and refinisher and provides general maintenance assistance to the Foreman as part of the preventive maintenance program and for emergency repairs. Operates various types of painting equipment including compressed air sprayers, power rollers, airless sprayers, sanders, and other equipment used in the painting trade. Performs minor electrical fitting, fastening, and mechanical work. Uses tools such as screw drivers, wrenches, sockets, knives and meters to perform general maintenance

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office. Please contact Rachel Poitier at 242-322-1181 x4293.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of secondary school is required.
2. Experience as a skilled worker in the construction and maintenance trade. Journeyman level in painting is required.
3. English level III, (good working knowledge) is required.
4. Knowledge of painting and mechanical equipment maintenance is required.

5. Must have a valid Bahamian driver's license and the ability to drive passenger vehicles, forklifts, and pickup trucks with a manual (shift stick) transmission.

TO APPLY

Interested candidates for this position must submit the following for consideration of the application:

1. Universal Application for Employment as a Locally Employed Staff or Family Member (DS-0174); **or**
2. A current resume or curriculum vitae that provides the same information found on the UAE (*see Appendix B*); **or**
3. A combination of both; i.e. Sections 1 -24 of the UAE along with a listing of the applicant's work experience attached as a separate sheet; **plus**
4. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.
5. Any other documentation (e.g., essays, certificates, awards) that addresses the qualification requirements of the position as listed above.