

ANNOUNCEMENT NUMBER: 13-17

OPEN TO: All Interested Candidates

POSITION: Electrician, FSN-07, FP-07

OPENING DATE: May 17, 2013

CLOSING DATE: June 07, 2013

WORK HOURS: Full-time: 40 hours per week

SALARY: *Not-Ordinarily Resident (NOR): US\$34,324.00 p.a. based on a 40 hour work week (Starting salary)
(Position Grade: FP-07 step to be confirmed by Washington)

*Ordinarily Resident: B\$30,742.00 p.a. (Starting Salary)
40 hour work week (Starting salary) (Position Grade: FSN-07)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Nassau, The Bahamas is seeking an individual for the position of Electrician in the Facilities Maintenance Section (FMS).

BASIC FUNCTION OF POSITION

Incumbent serves as an Electrical Technician to accomplish skilled maintenance and repair work throughout the Embassy Compound, buildings, grounds and residential owned/leased properties. Work assignments which includes hardware, associated peripherals, configuration, optimization, repair of electrical power distribution, voltage regulators, transformers, switchgear, automatic transfer switches, uninterruptible power supply systems and lighting systems will be directed by the Facility Manager or an assigned Supervising Engineer.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office. Please contact Rachel Poitier at 242-322-1181 x4293.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of Secondary School is required.
2. Minimum of five to seven (5-7) years of broad experience in operations and maintenance of building electrical power and lighting systems and associated equipment. A minimum of three years (3) of experience must be as an Electrical Technician working with large, modern, commercial or Government office building in operations and maintenance.

Knowledge of US building, electrical, mechanical, fire and life safety codes; building and trade standards is desirable.

3. English level III, (good working knowledge) is required.
4. The incumbent shall possess job knowledge to include general operation and repair of electrical power distribution systems and controls which includes: voltage regulators, transformers, switchgear, automatic transfer switches, uninterruptible power supply systems and lighting systems, computer literacy, basic math and the ability to use measurement tools needed to lay out and cut shaped, thread and join materials. A knowledge of the US and Local Electrical codes is required.
5. The incumbent shall have the skills and abilities in the following areas: diagnosing and repairing residential and commercial electrical power and lighting systems and components. Taking equipment readings with various meters, and specialty diagnostic tools to determine repairs requirements. A valid driver's license is required.

SELECTION PROCESS

When fully qualified, U.S. Citizen Eligible Family Members (USEFMs) and U.S. Veterans are given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed U.S. Citizen EFMs who hold a Family Member Appointment (FMA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
5. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.
6. The candidate must be able to obtain and hold a non-sensitive clearance.

SUBMIT APPLICATION TO

Human Resources Office
Attention: **Rachel Poitier**

42 Queen Street
Nassau, Bahamas
Telephone: 242-322-1181 x4293
FAX: 242-328-7838
Email: Nassauhr@state.gov

CLOSING DATE FOR THIS POSITION: June 07, 2013