



Wednesday, May 25, 2016

**The U.S. Embassy in Canberra has a requirement for the provision of Workers Compensation Insurance coverage for *Locally Employed Staff* at the U.S. Embassy Canberra.**

**IMPORTANT INFORMATION: The successful offeror will be required to have a DUNS number and be registered in SAM/CCR database prior to award of the contract.**

For SAM registration please refer to the System for Award Management (SAM) website at:

<https://www.sam.gov/>

This announcement constitutes a request for quotation *only*. Award will be made to the lowest priced, technically acceptable offer

To obtain a copy of the solicitation package please contact Stephen Kund via email [kundso@state.gov](mailto:kundso@state.gov)

Quotations should be submitted via email to [CanberraGSOQuotations@state.gov](mailto:CanberraGSOQuotations@state.gov) or can be mailed via the postal service and marked to the attention of:

Sara Krumm  
American Embassy  
Moonah Place  
Yarralumla ACT 2600.

Responses must be received in this office no later than **COB 4:00 PM AEST on Friday, June 10, 2016**. Please allow sufficient time for tenders to be submitted via either ecommerce or the postal service as incomplete bids and bids received after the closing date will not be considered

**Should you require any further information please contact:**

**General Services Office  
American Embassy Canberra  
POC: Stephen Kund  
Email: [kundso@state.gov](mailto:kundso@state.gov)**