



**Vacancy Announcement
U.S. Embassy
Algiers, Algeria**

Vacancy Announcement (VA)
57-2012

OPEN TO: All Interested Candidates
POSITION: Electrical Engineer/Deputy Facility Manager,
FSN-12*; FP-03** (Please refer to the position title or the VA number in
your application or it will not be considered)
OPENING DATE: December 2, 2012
CLOSING DATE: Open Until Filled
WORK HOURS: Full-time; 40 hours/week
COMPENSATION: DZD 1,885,748* (Grade 12)

APPLICATIONS MUST BE SUBMITTED IN ENGLISH

*This represents the total annual compensation including salary, bonus and benefits.

**Not-Ordinarily Resident (NOR); salary to be confirmed by Washington.

NOTE: NON-ALGERIAN RESIDENT APPLICANTS MUST BE RESIDING IN COUNTRY AND HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Algeria is seeking an individual for the position of Electrical Engineer/Deputy Facility Manager in the Facility Maintenance Section.

BASIC FUNCTION OF POSITION

The incumbent is the Deputy Facility Manager and resident expert on all electrical matters for Embassy Algiers and. Reports directly to the Facility Manager and has direct supervisory responsibilities for four subordinate supervisors: Mechanical, HVAC, Electrical and Grounds and Buildings in addition to the Work Control Clerk and the Safety Coordinator

Under the general guidance of the Facility Manager, the FM Engineer works independently to plan, develop, design, and supervise the completion of various complex facilities and electrical improvement projects. The incumbent will supervise all repairs to the Electrical Power Control System (EPC), Electric Power Distribution System, Emergency Power Generation, sophisticated Relay Logic Controls and Programmable Logic Controllers (PLC) systems related to electrical power generation and distribution.

Please contact the HR Office if you wish to review a copy of the complete position description listing all duties and responsibilities of the position.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- 1. Required Education:** Completion of BS degree in either Electrical Engineering or Mechanical Engineering with emphasis on power generation and programmable logic controllers.
- 2. Prior work experience:** five years work experience as an Electrical or Mechanical Engineer in a large facility with power generation and Building Automation controls. A minimum of two years of supervisory experience with large modern commercial or Government office building Facility Management Department. Previous experience working with U.S. building, trade, construction, fire, and safety codes and standards is a plus.
- 3. Language Proficiency:** Level 4 English, French and Arabic are required.
- 4. Other criteria:** Must have expert professional knowledge in the field of Electrical Engineering.
- 5. Other Skills and abilities:** Must have substantial skill in comprehending engineering reports, specifications and related materials in English. Ability to prepare written reports in English, to negotiate successfully with contractors, and to supervise and motivate subordinates. Must have capability to use engineering tools to track, record, troubleshoot and fine tuning M&E Work, i.e. Air flow tester, IAQ analysis, vibration analysis, LUX meter, etc...Software, advanced knowledge of MS Project, MS Office (MS Excel, MS Word, MS Power Point), and general Knowledge of AutoCAD. Job holder is capable of driving and holds a valid driver's license. Has a skill of principle control, wiring diagram and Programmable Logic Controller for operating main and slave panel of security access gate control.

ADDITIONAL SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest and budgetary restrictions in determining successful candidacy.
2. Current employees serving a probationary period (6 months or 1 year) are NOT eligible to apply.
3. Eligible Family Members who currently hold a Family Member Appointment are ineligible to apply for advertised positions within the first 90 calendar days of that appointment.

SELECTION PROCESS

Eligible Family Members and U.S. Veterans will be given preference when considered equally qualified for Embassy Vacancy Announcements. Therefore it is essential that the candidates address the required qualifications as specified in the application

TO APPLY

Interested candidates for this position must submit the following for consideration of the application:

1. Universal Application for Employment (UAE) as a Locally Employed Staff of Family Member (DS-174); **or**
2. A current resume or curriculum vitae that provides the same information found on the UAE DS-174.
3. Candidates who claim U.S. Veterans preference must provide a copy of their form DD-214 with the application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.
4. Any other documentation (e.g., essays, certificates, awards) that addresses the qualification requirement of the position as listed above.

THE DOCUMENTS REQUESTED ABOVE MUST BE SUBMITTED OR THE APPLICATION WILL NOT BE CONSIDERED.

CLOSING DATE FOR THIS POSITION: Open Until Filled

The US Mission in Algeria provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

Point Of Contact:

Submit Application to: **Human Resources Office**
Attention: Electrical Engineer/Deputy Facility Manager,
Vacancy Announcement #57-2012
Point of Contact: Human Resources Office
Fax to: 0770 082 288
Post to: BP 408 16000 Alger Gare
E-mail to: **usembassyalqiers_app@state.gov**