

TEMP HIRE VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 006-2015

OPEN TO: All Interested Candidates

POSITION: Financial Management Clerk, Hourly Wage starting from NT\$295

SECTION: AIT Kaohsiung Branch Office (AIT/K)

OPENING DATE: November 2, 2015 (re-open)

CLOSING DATE: Until filled

LENGTH OF HIRE: Temporary position. Total 60 workdays from December 2015 to March 2016.

Due to tax regulations, American citizens and Green Card holders are not eligible to apply.

The American Institute in Taiwan Kaohsiung Office is seeking an individual for temporary employment as Financial Management Clerk.

BASIC FUNCTION OF POSITION

The temporary Financial Management Clerk will assist AIT Kaohsiung Branch Office with budgeting, accounting and vouchering activities for all sections of AIT/K.

QUALIFICATIONS REQUIRED

- Bachelor degree in Accounting or Finance.
- **At least one year demonstrated financial management and budget experience.**
- Level III (Good Working Knowledge) English and Level III (Good Working Knowledge) Standard Chinese are required.

Interested applicants should e-mail a current resume to TaipeiAIT-HRO@state.gov indicating "AIT/K temp hire application" in the subject line. For further information please contact Precila Kao at (02) 2162-2000, ext. 2409.