



Embassy of the United States of America
Kabul, Afghanistan.

July 29, 2015.

Dear Prospective Offeror:

Enclosed is Request for Quotations (RFQ) for HVAC Ducting Services for United States Embassy Kabul. If you are interested in this solicitation, please follow the instructions in Section J of the solicitation document, complete the required portions of the SF 1442, and submit your quote to the Contracting Officer, via KabulGSOBids@state.gov. Only quotes sent to KabulGSOBids@state.gov will be accepted. Please do not send your bids to any other email address.

While sending your quotes via email, the subject line should be: **RFQ #SAF20015Q0009 for HVAC Ducting Services - Indiana (Contractor's Name)**. Please ensure that your subject line follows this format. If it does not comply with above format, your bid will NOT be accepted.

The site visit for this solicitation has been scheduled as below:

Date: **Thursday, August 6, 2015**

Time: 1000am, Local Time

Venue: U. S. Emabassy, Kabul, Afghanistan.

To attend the site visit, every interested bidder is required to submit the following by e-mail to KabulGSOBids@state.gov, no later than **Wednesday August 5 at 1200 hours (Local Time)**:

- a) Full names of no more than two representatives
- b) Gender
- c) Date of birth, and Place of birth
- d) Identification number, vehicle make, and registration number
- e) Equipment (if any)

The deadline for receipt of the quotations is **Wednesday, August 13, 2015 at 16:00 hours local time**. No quotation will be accepted after this time.

The U.S. Embassy intends to award a contract to the responsible company submitting the technically acceptable quotation at the lowest price. We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Direct any question by e-mail regarding this solicitation to Kabulgsoprocurement@state.gov. Do not send your quotes to this e-mail; this is only for questions regarding this solicitation.

Sincerely,

Bruce Akard,
Contracting Officer.