



**AMERICAN CONSULATE GENERAL**  
**Regional Procurement Support Office**  
Giessener Strasse 30  
60435 Frankfurt am Main  
Germany  
Tel: (49) 69 7535 3309  
E-mail: GabelTD@state.gov

September 1, 2015

**Combined Synopsis and Solicitation Notice**  
**Solicitation Number SGE500-15-R-0126**

The American Consulate General Frankfurt for American Embassy Kabul hereby provides the following Solicitation Notice for Request for Quotes (RFQ):

The Contractor shall procure, deliver, and install complete new furnishings for the interior of the women's dormitory at Balkh University, including furnishings for the bedrooms, kitchen, dining hall, library, gathering areas, laundry facility, and office in accordance with the attached statement of work and specifications. The contractor is to perform the services in accordance with the terms and conditions of this solicitation, and in strict conformance with the contract clauses and any special conditions contained herein.

**Synopsis:**

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued.

The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular FAC 2005-78, effective 26 Dec 2014.

**Contract Type:**

The Government intends to award a firm fixed-price type contract. Multiple awards may result from this solicitation.

**Site Visit**

An organized site visit will be held on **Monday, September 7, 2015 at 10:00 a.m.** local time at Balkh University. All prospective offerors are encouraged to attend.

Registration is essential should you wish to participate in the site visit. Companies are therefore required to submit the names, nationality and I.D. numbers of those attending to **Freshta Javid via email at JavidFX@state.gov, no later than 17:00 hours, Thursday, September 3, 2015.**

Admittance to the University cannot be guaranteed unless the government receives your registration by this due date. Attendance is limited to no more than 2 persons per company, unless an acceptable reason exists for the presence of more than 2.

This information must be provided in order to obtain access to the site. No substitutes or additional persons may attend the site visit. Attendees are requested to carry their Photo ID along with them. Without Photo ID you may be refused entry to the site.

**Question Submission:**

Interested offerors must submit any questions concerning this RFQ to the email address [GabelTD@state.gov](mailto:GabelTD@state.gov) within 12 calendar days of issuance request for offers. Questions not received within this time period will not be considered.

**Delivery and Acceptance of Quotation:**

Delivery and acceptance of offers shall be made via electronic means only. The point of contact is Ms. Tracci Gabel at [GabelTD@state.gov](mailto:GabelTD@state.gov) , tel. +49 069 7535 3309.

**Acquisition Method**

The Government is conducting this acquisition using the simplified acquisition procedures in Part 13 of the Federal Acquisition Regulation (FAR). If the dollar amount exceeds the simplified acquisition threshold, then the Government will be using the test program for commercial items authorized by Subpart 13.5 of the FAR.

**Applicable Clauses and Provisions:**

All referenced FAR and DOSAR clauses and provisions may be accessed electronically at <https://www.acquisition.gov/far/> or <http://farsite.hill.af.mil/vffara.htm>

Clauses

- FAR 52.212-4 Contract Terms and Conditions - Commercial Items (MAY 2015);
- FAR 52.212-5 Contract Terms and Conditions Required To Implement Statutes or Executive Orders-Commercial Items (MAY 2015).
- FAR 52.247-30 F.O.B. Origin, Contractor's Facility (FEB 2006)
- FAR 52.247-42 C.I.F. – Destination (APR 1984)
- DOSAR 652.225-71 Section 8(A) of the Export Administration Act of 1979, as amended (AUG 1999)
- DOSAR 652.242-70 Contracting Officer's Representative (COR) (AUG 1999)
- DOSAR 652.242-73 Authorization and Performance (AUG 1999)
- DOSAR 652.243-70 Notices (AUG 1999)

Provisions

- FAR 52.212-1 Instructions to Offerors - Commercial Items (Apr 2014)

**Addendum to 52.212-3:**

52.209-5 Certification Regarding Responsibility Matters (Apr 2010); 52.209-7 Information regarding Responsibility Matters (July 2013); DOSAR 652.225-70 Arab League Boycott of Israel (Aug 1999)

**Addendum to 52.212-5:**

**52.222-50 -- Combating Trafficking in Persons (Mar 2015)**

(a) *Definitions.* As used in this clause—

“Agent” means any individual, including a director, an officer, an employee, or an independent contractor, authorized to act on behalf of the organization.

“Coercion” means—

- (1) Threats of serious harm to or physical restraint against any person;
- (2) Any scheme, plan, or pattern intended to cause a person to believe that failure to perform an act would result in serious harm to or physical restraint against any person; or
- (3) The abuse or threatened abuse of the legal process.

“Commercial sex act” means any sex act on account of which anything of value is given to or received by any person.

“Commercially available off-the-shelf (COTS) item” means--

- (1) Any item of supply (including construction material) that is—
  - (i) A commercial item (as defined in paragraph (1) of the definition at FAR 2.101);
  - (ii) Sold in substantial quantities in the commercial marketplace; and
  - (iii) Offered to the Government, under a contract or subcontract at any tier, without modification, in the same form in which it is sold in the commercial marketplace; and
- (2) Does not include bulk cargo, as defined in 46 U.S.C. 40102(4), such as agricultural products and petroleum products.

“Debt bondage” means the status or condition of a debtor arising from a pledge by the debtor of his or her personal services or of those of a person under his or her control as a security for debt, if the value of those services as reasonably assessed is not applied toward the liquidation of the debt or the length and nature of those services are not respectively limited and defined.

“Employee” means an employee of the Contractor directly engaged in the performance of work under the contract who has other than a minimal impact or involvement in contract performance.

“Forced labor” means knowingly providing or obtaining the labor or services of a person—

- (1) By threats of serious harm to, or physical restraint against, that person or another person;
- (2) By means of any scheme, plan, or pattern intended to cause the person to believe that, if the person did not perform such labor or services, that person or another person would suffer serious harm or physical restraint; or
- (3) By means of the abuse or threatened abuse of law or the legal process.

“Involuntary servitude” includes a condition of servitude induced by means of—

- (1) Any scheme, plan, or pattern intended to cause a person to believe that, if the person did not enter into or continue in such conditions, that person or another person would suffer serious harm or physical restraint; or
- (2) The abuse or threatened abuse of the legal process.

“Severe forms of trafficking in persons” means—

- (1) Sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; or
- (2) The recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

“Sex trafficking” means the recruitment, harboring, transportation, provision, or obtaining of a person for the purpose of a commercial sex act.

“Subcontract” means any contract entered into by a subcontractor to furnish supplies or services for performance of a prime contract or a subcontract.

“Subcontractor” means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime contractor or another subcontractor.

“United States” means the 50 States, the District of Columbia, and outlying areas.

(b) *Policy.* The United States Government has adopted a policy prohibiting trafficking in persons including the trafficking-related activities of this clause. Contractors, contractor employees, and their agents shall not—

- (1) Engage in severe forms of trafficking in persons during the period of performance of the contract;

(2) Procure commercial sex acts during the period of performance of the contract;

(3) Use forced labor in the performance of the contract;

(4) Destroy, conceal, confiscate, or otherwise deny access by an employee to the employee's identity or immigration documents, such as passports or drivers' licenses, regardless of issuing authority;

(5)

(i) Use misleading or fraudulent practices during the recruitment of employees or offering of employment, such as failing to disclose, in a format and language accessible to the worker, basic information or making material misrepresentations during the recruitment of employees regarding the key terms and conditions of employment, including wages and fringe benefits, the location of work, the living conditions, housing and associated costs (if employer or agent provided or arranged), any significant cost to be charged to the employee, and, if applicable, the hazardous nature of the work;

(ii) Use recruiters that do not comply with local labor laws of the country in which the recruiting takes place;

(6) Charge employees recruitment fees;

(7)

(i) Fail to provide return transportation or pay for the cost of return transportation upon the end of employment--

(A) For an employee who is not a national of the country in which the work is taking place and who was brought into that country for the purpose of working on a U.S. Government contract or subcontract (for portions of contracts performed outside the United States); or

(B) For an employee who is not a United States national and who was brought into the United States for the purpose of working on a U.S. Government contract or subcontract, if the payment of such costs is required under existing temporary worker programs or pursuant to a written agreement with the employee (for portions of contracts performed inside the United States); except that--

(ii) The requirements of paragraphs (b)(7)(i) of this clause shall not apply to an employee who is--

(A) Legally permitted to remain in the country of employment and who chooses to do so; or

(B) Exempted by an authorized official of the contracting agency from the requirement to provide return transportation or pay for the cost of return transportation;

(iii) The requirements of paragraph (b)(7)(i) of this clause are modified for a victim of trafficking in persons who is seeking victim services or legal redress in the country of employment, or for a witness in an enforcement action related to trafficking in persons. The contractor shall provide the return transportation or pay the cost of return transportation in a way that does not obstruct the victim services, legal redress, or witness activity. For example, the contractor shall not only offer return transportation to a witness at a time when the witness is still needed to testify. This paragraph does not apply when the exemptions at paragraph (b)(7)(ii) of this clause apply.

(8) Provide or arrange housing that fails to meet the host country housing and safety standards; or

(9) If required by law or contract, fail to provide an employment contract, recruitment agreement, or other required work document in writing. Such written work document shall be in a language the employee understands. If the employee must relocate to perform the work, the work document shall be provided to the employee at least five days prior to the employee relocating. The employee's work document shall include, but is not limited to, details about work description, wages, prohibition on charging recruitment fees, work location(s), living accommodations and associated costs, time off, roundtrip transportation arrangements, grievance process, and the content of applicable laws and regulations that prohibit trafficking in persons.

(c) *Contractor requirements.* The Contractor shall—

(1) Notify its employees of—

(i) The United States Government's policy prohibiting trafficking in persons, described in paragraph (b) of this clause; and

(ii) The actions that will be taken against employees or agents for violations of this policy. Such actions for employees may include, but are not limited to, removal from the contract, reduction in benefits, or termination of employment; and

(2) Take appropriate action, up to and including termination, against employees, agents, or subcontractors that violate the policy in paragraph (b) of this clause.

(d) *Notification.*

(1) The Contractor shall inform the Contracting Officer and the agency Inspector General immediately of—

(i) Any credible information it receives from any source (including host country law enforcement) that alleges a Contractor employee, subcontractor, subcontractor employee, or their agent has engaged in conduct that violates the policy in paragraph (b) of this clause (see also 18 U.S.C. 1351, Fraud in Foreign Labor Contracting, and 52.203-13(b)(3)(i)(A), if that clause is included in the solicitation or contract, which requires disclosure to the agency Office of the Inspector General when the Contractor has credible evidence of fraud); and

(ii) Any actions taken against a Contractor employee, subcontractor, subcontractor employee, or their agent pursuant to this clause.

(2) If the allegation may be associated with more than one contract, the Contractor shall inform the contracting officer for the contract with the highest dollar value.

(e) *Remedies.* In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of paragraphs (c), (d), (g), (h), or (i) of this clause may result in—

(1) Requiring the Contractor to remove a Contractor employee or employees from the performance of the contract;

(2) Requiring the Contractor to terminate a subcontract;

(3) Suspension of contract payments until the Contractor has taken appropriate remedial action;

(4) Loss of award fee, consistent with the award fee plan, for the performance period in which the Government determined Contractor non-compliance;

(5) Declining to exercise available options under the contract;

(6) Termination of the contract for default or cause, in accordance with the termination clause of this contract; or

(7) Suspension or debarment.

(f) *Mitigating and aggravating factors.* When determining remedies, the Contracting Officer may consider the following:

(1) *Mitigating factors.* The Contractor had a Trafficking in Persons compliance plan or an awareness program at the time of the violation, was in compliance with the plan, and has taken appropriate remedial actions for the violation, that may include reparation to victims for such violations.

(2) *Aggravating factors.* The Contractor failed to abate an alleged violation or enforce the requirements of a compliance plan, when directed by the Contracting Officer to do so.

(g) *Full cooperation.*

(1) The Contractor shall, at a minimum—

- (i) Disclose to the agency Inspector General information sufficient to identify the nature and extent of an offense and the individuals responsible for the conduct;
- (ii) Provide timely and complete responses to Government auditors' and investigators' requests for documents;
- (iii) Cooperate fully in providing reasonable access to its facilities and staff (both inside and outside the U.S.) to allow contracting agencies and other responsible Federal agencies to conduct audits, investigations, or other actions to ascertain compliance with the Trafficking Victims Protection Act of 2000 (22 U.S.C. chapter 78), E.O. 13627, or any other applicable law or regulation establishing restrictions on trafficking in persons, the procurement of commercial sex acts, or the use of forced labor; and
- (iv) Protect all employees suspected of being victims of or witnesses to prohibited activities, prior to returning to the country from which the employee was recruited, and shall not prevent or hinder the ability of these employees from cooperating fully with Government authorities.

(2) The requirement for full cooperation does not foreclose any Contractor rights arising in law, the FAR, or the terms of the contract. It does not—

- (i) Require the Contractor to waive its attorney-client privilege or the protections afforded by the attorney work product doctrine;
- (ii) Require any officer, director, owner, employee, or agent of the Contractor, including a sole proprietor, to waive his or her attorney client privilege or Fifth Amendment rights; or
- (iii) Restrict the Contractor from—
  - (A) Conducting an internal investigation; or
  - (B) Defending a proceeding or dispute arising under the contract or related to a potential or disclosed violation.

(h) *Compliance plan.*

(1) This paragraph (h) applies to any portion of the contract that—

- (i) Is for supplies, other than commercially available off-the-shelf items, acquired outside the United States, or services to be performed outside the United States; and

(ii) Has an estimated value that exceeds \$500,000.

(2) The Contractor shall maintain a compliance plan during the performance of the contract that is appropriate—

(i) To the size and complexity of the contract; and

(ii) To the nature and scope of the activities to be performed for the Government, including the number of non-United States citizens expected to be employed and the risk that the contract or subcontract will involve services or supplies susceptible to trafficking in persons.

(3) *Minimum requirements.* The compliance plan must include, at a minimum, the following:

(i) An awareness program to inform contractor employees about the Government's policy prohibiting trafficking-related activities described in paragraph (b) of this clause, the activities prohibited, and the actions that will be taken against the employee for violations. Additional information about Trafficking in Persons and examples of awareness programs can be found at the Web site for the Department of State's Office to Monitor and Combat Trafficking in Persons at <http://www.state.gov/j/tip/>.

(ii) A process for employees to report, without fear of retaliation, activity inconsistent with the policy prohibiting trafficking in persons, including a means to make available to all employees the hotline phone number of the Global Human Trafficking Hotline at 1-844-888-FREE and its email address at [help@befree.org](mailto:help@befree.org).

(iii) A recruitment and wage plan that only permits the use of recruitment companies with trained employees, prohibits charging recruitment fees to the employee, and ensures that wages meet applicable host-country legal requirements or explains any variance.

(iv) A housing plan, if the Contractor or subcontractor intends to provide or arrange housing, that ensures that the housing meets host-country housing and safety standards.

(v) Procedures to prevent agents and subcontractors at any tier and at any dollar value from engaging in trafficking in persons (including activities in paragraph (b) of this clause) and to monitor, detect, and terminate any agents, subcontracts, or subcontractor employees that have engaged in such activities.

(4) *Posting.*

(i) The Contractor shall post the relevant contents of the compliance plan, no later than the initiation of contract performance, at the workplace (unless the work is to be performed in the field or not in a fixed location) and on the Contractor's Web

site (if one is maintained). If posting at the workplace or on the Web site is impracticable, the Contractor shall provide the relevant contents of the compliance plan to each worker in writing.

(ii) The Contractor shall provide the compliance plan to the Contracting Officer upon request.

(5) *Certification.* Annually after receiving an award, the Contractor shall submit a certification to the Contracting Officer that—

(i) It has implemented a compliance plan to prevent any prohibited activities identified at paragraph (b) of this clause and to monitor, detect, and terminate any agent, subcontract or subcontractor employee engaging in prohibited activities; and

(ii) After having conducted due diligence, either—

(A) To the best of the Contractor's knowledge and belief, neither it nor any of its agents, subcontractors, or their agents is engaged in any such activities; or

(B) If abuses relating to any of the prohibited activities identified in paragraph (b) of this clause have been found, the Contractor or subcontractor has taken the appropriate remedial and referral actions.

(i) *Subcontracts.*

(1) The Contractor shall include the substance of this clause, including this paragraph (i), in all subcontracts and in all contracts with agents. The requirements in paragraph (h) of this clause apply only to any portion of the subcontract that—

(A) Is for supplies, other than commercially available off-the-shelf items, acquired outside the United States, or services to be performed outside the United States; and

(B) Has an estimated value that exceeds \$500,000.

(2) If any subcontractor is required by this clause to submit a certification, the Contractor shall require submission prior to the award of the subcontract and annually thereafter. The certification shall cover the items in paragraph (h)(5) of this clause.

(End of clause)

**USE OF THE PRE-DEPLOYMENT & OPERATIONAL TRACKER (SPOT) TO COMPLY WITH CLAUSE FAR 52.225-19 AND WITH THE NATIONAL DEFENSE AUTHORIZATION ACT.**

In accordance with paragraph (g) of contract clause 52.225-19, Contractor Personnel in a Designated Operational Area or Supporting a Diplomatic or Consular Mission outside the United States, the contractor shall use Synchronized Pre-deployment and Operational Tracker (SPOT). Contractor shall enter before deployment, or if already in the designated operational area, enter upon becoming an employee under the contract, and maintain current data, including departure data, for all Contractor personnel that are authorized to support a diplomatic or consular mission outside the United States. Information on how to register in SPOT is available at <http://www.dod.mil/bta/products/spot.html>.

The National Defense Authorization Act sections 861 and 862 require all Iraqi and Afghan citizens to be registered in SPOT if they are employed in support of a Government contract for 30 days or more. Local nationals do not require letters of authorization (LOA) but will have to be registered with a start date and taken off the contract when no longer supporting our Government contract.

This may place a significant administrative burden on your firm depending on how many employees you will be using on our contract. Make sure you take this into consideration when providing your fixed price.

**SECURITY AND VETTING**

**SECURITY**

This contract does not require access to classified areas for contract performance. In accordance with DOS policies, the contractor shall ensure that all personnel meet the approved criteria and satisfactorily complete all screening and selection process requirements prior to contract performance. The contractor needs to follow their own internal vetting process to ensure there is a reasonable expectation that their employees can obtain the Public Trust certification necessary for contract performance.

The contractor shall ensure that all personnel assigned in support of task orders issued under this contract are trained and indoctrinated in the absolute requirement to maintain and be sensitive to operational security at all times.

**SECURITY VETTING OF CONTRACTOR PERSONNEL**

All contractor personnel performing on this contract and subsequent task orders shall possess a Moderate Risk Public Trust (MRPT) Certification or be vetted by the host country Regional Security Office (RSO), prior to contract / task order performance. Moderate Risk Public Trust (MRPT) Certifications will be conducted by the Bureau of Diplomatic Security (DS/SI/PSS). All U.S. citizen contractor personnel and all Third Country National (TCN) contractor personnel must possess a favorable MRPT certification.

Those contractor personnel who require Public Trust certifications shall not perform on this contract or subsequent task orders until their Public Trust certification have been issued. If possible, an interim Public Trust certification will be issued. An interim Public Trust certification is acceptable for initial contract performance. If, at

any time, the Interim public trust certification is withdrawn, the contractor employee must be removed from contract / task order performance immediately and at no cost to the Government until such time as a final favorable determination has been made.  
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#### ISP (Internet Services Provider) Project

All Local National (LN) contractor personnel shall be vetted in accordance with the host country RSO Office's policies prior to contract / task order performance. Embassy Kabul RSO will advise the contractor of the documentation required to vet LN personnel.

#### **Moderate Risk Public Trust (MRPT) Certification Processing**

The contractor shall obtain approval from the Program Office for all contractor personnel requiring MRPT Certification, as applicable. The Approval Notification / Bio Approval made by the Program Office to the contractor shall be made part of the MRPT Certification package (security package) submitted to DS/IS/IND. A security package that does not include the notification will be considered incomplete and will be cause for rejection of the submission.

The contractor shall ensure that all required personnel complete all related forms necessary to process the MRPT Certification. The Electronic Questionnaires for Investigations Processing (e-QIP) system shall be utilized for all contractor personnel that require MRPT certification for contract / task order performance. All required documentation shall be submitted to DS/IS/IND in English and must be readable. DS/IS/IND shall provide contractor security personnel guidance and training for the submission of security packages. Contractor personnel requiring MRPT certification shall be initiated for processing as quickly as possible; however, submission of security packages will not be accepted without the Program Office Approval Notification, if required, as noted above.

The following forms and documentation are required for each employee submitted for MRPT Certification processing. The USG reserves the right to require the use of different forms if deemed necessary. The contractor will be advised if the use of different forms is required. DS/IS/IND will advise the contractor to submit any additional documentation, as necessary.

- Standard Form 85P/PS (SF-85P/PS) Questionnaire for Public Trust Positions completed via e-QIP
- SF-85P/PS e-QIP Certification and Release of Information signature pages
- Fingerprint Cards (FD258): Provide two (2) completed cards
- Signed DS-4002 Credit Release form
- Proof of citizenship
- Applicant Itinerary
- Bio Approval Notification from Program Office (as applicable)
- DD Form 214 Certificate of Release of Discharge from Active Duty or equivalent (as applicable)
- Family Biographical Sketch (as applicable)
- Kuwaiti Ministry of Foreign Affairs (MFA) Civil ID Number (as applicable)

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ISP (Internet Services Provider) Project

- National ID Card (copy of front and back of card) (as applicable)
- Other Country Release of Information Forms (as applicable)
- Police Certificate of Good Conduct or Police Clearance Certificate (Ugandan and Kenyan applicants only) (as applicable)

The contractor shall submit the required forms in the most expeditious manner possible to:

Industrial Security Division  
Bureau of Diplomatic Security, DS/IS/IND, SA-20  
1801 North Lynn Street  
Arlington, Virginia 22209

### **Office of Personnel Management (OPM) Portal Access**

OPM Portal access shall be granted through DS/IS/IND. Contractor personnel requiring access to the OPM Portal for the purpose of processing employees through the e-QIP system must be a U.S. citizen and will require a minimum of a Moderate Risk Public Trust (MRPT) Certification prior to being granted OPM Portal access. All training for the OPM portal and e-QIP system shall be accomplished by DS/IS/IND.

### **Terminations, Resignations and Cancellations**

The contractor (and its subcontractors) shall notify the CO, COR, Program Office and DS/IS/IND when an employee or subcontractor employee is terminated or resigns and is no longer performing on the contract, so the individual's access can be cancelled and, if an investigation is still pending, the investigation can be cancelled.

### **Adverse Information**

The contractor (and its subcontractors) shall immediately submit to the CO, COR, Program Office and DS/IS/IND a complete and detailed report of any adverse information pertaining to any employee or subcontractor employee assigned to this contract, in any capacity.

### **52.204-19 INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)**

The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

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**INSTRUCTIONS FOR SUBMISSION OF OFFERS**

Each offer shall consist of the following physically separate volumes:

<b>A</b>	<b>B</b>	<b>C</b>
<b><u>Volume</u></b>	<b><u>Title</u></b>	<b><u>No. of Copies</u></b>
1	Price Proposal, to include: <ul style="list-style-type: none"> <li>• <u>BREAKDOWN OF PRICE PROPOSAL</u></li> <li>• <u>PROVIDE PROOF OF SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION</u></li> <li>• <u>PROVIDE DUNS NUMBER</u></li> </ul>	1 electronic copy
<b><u>Volume</u></b>	<b><u>Title</u></b>	<b><u>No. of Copies</u></b>
2	Technical Proposal: <ul style="list-style-type: none"> <li>• <u>PERFORMANCE TIMELINE/PLAN</u></li> <li>• <u>PAST PERFORMANCE OF THE OFFEROR</u></li> <li>• <u>TECHNICAL SPECIFICATIONS OF THE OFFERED FURNITURE, EQUIPMENT, AND SUPPLIES</u></li> </ul>	1 electronic copy

(ii) Submittal format: Offers shall be in the number and types of copies listed in column C of the table above.

(iii) Evaluation will be performed on the electronic copies in response to Volume 1 and Volume 2.

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## **52.212-2 EVALUATION – COMMERCIAL ITEMS (OCT 2014)**

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

(i) **Pricing:**

The price will be evaluated for the lowest overall price. The offeror will submit the attached Price Proposal Breakdown, complete with pricing for each item. The total currency amount reflected on the breakdown will be considered the total contract amount for this contract. The offeror will add line items to this breakdown, as needed to cover all authorized costs.

(ii) **Performance Timeline / Plan:**

The offer will include a timeline / plan presented in the form of a Gantt chart (or equivalent) on how the Offeror will complete the following:

- Acquire, deliver, and place all furnishings, equipment, and supplies
- Utility connections for all equipment items, as required (power, water, drainage, etc.)
- Provide updated as-built drawings, as identified in the Statement of Work

within the mandatory 90 calendar day performance period.

(iii) **Past Performance of the Offeror:**

The offerors shall list a minimum of two contracts and/or subcontracts similar/comparable in scope that they have held over the past six years to demonstrate their prior experience in supplying this type of service. Plus, any additional information, such as letters, associations and standards to substantiate their acceptable past performance. The offerors shall provide the following information for each contract and/or subcontract:

- (a) Customer's name, address, and telephone numbers of customer's lead contract and technical personnel;
- (b) Contract number;
- (c) Contract dollar value; and
- (d) Any terminations (partial or complete) and the reason (convenience or default).

(iv) **Technical Specifications of the Offered Furniture, Equipment, and Supplies:**

The offerors shall provide minimum specifications for the furniture, equipment, and supplies being offered. The specifications for these items must meet or exceed the specifications identified on the list provided. Attach photos, if available.

### **Other Requirements:**

- (a) Bid MUST be good for 60 calendar days after submittal of proposal.
- (b) Offeror must be registered in the System for Award Management (SAM) database before an award can be made to them. If the offeror is not registered in the SAM, it may do so through the SAM website at <https://www.sam.gov/portal/public/SAM/>.
- (c) The solicitation and award will be subject to the laws and regulations of the United States of America.

**Proposal Due Date:**

The complete proposal is to be submitted on or before September 18, 17:00 CET as a pdf document emailed to [GabelTD@state.gov](mailto:GabelTD@state.gov) . The email subject line must read: “*Proposal SGE500-15-R-0126*”

Any questions regarding this solicitation may be directed to Tracci Gabel at [GabelTD@state.gov](mailto:GabelTD@state.gov).

Sincerely,

*[original signed]*  
David A. Cubitt  
Contracting Officer, RPSO