



Embassy of the United States of America  
Kabul, Afghanistan

UNCLASSIFIED

March 19, 2015

**American Embassy Kabul  
Great Masoud Road  
Kabul, Afghanistan**

Dear Prospective Offeror:

You are hereby; sent this Request for Quotation (RFQ). Below is a detailed list of Items. Please submit your quotation in accordance to the specification mentioned below, to [KabulGSOBids@state.gov](mailto:KabulGSOBids@state.gov).

Only bids sent to [KabulGSOBids@state.gov](mailto:KabulGSOBids@state.gov) will be accepted. Please do not send your bids to any other email addresses.

While sending your quotes via email the subject line should be: **RFQ#PR4172432 for GSO PA B3Z (Vendor Name) Quote for Trucks to Remove Debris.**

**Please ensure that your subject line follows this format.** If it does not comply with above format your bid will NOT be accepted.

The deadline for receipt the bids is **16:00 local time, March 23, 2015.** No quotations will be accepted after this time.

The U.S. Government intends to award a contract for **Trucks To Remove Debris** to the responsible company submitting an acceptable quotation at the lowest price. We are only looking to purchase real, original supplies. Please do not offer fake metal supplies since we will not accept them and will not be able to do business with you in the future.

Please do not bid if you do not have the items available in the stock or cannot receive them in one week from award.

We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Direct any questions by letter regarding this solicitation to [Kabulgsoprocurement@state.gov](mailto:Kabulgsoprocurement@state.gov). Do not send your bids to this email, only questions regarding this solicitation.

Sincerely,

Procurement and Contracting Unit

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <b>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</b>				1. REQUISITION NUMBER	PAGE 1 OF
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER <b>PR4172432</b>	6. SOLICITATION ISSUE DATE <b>March 19, 2015</b>	
7. FOR SOLICITATION INFORMATION CALL: <b>B3Z</b> <b>Procurement Agent</b>		b. TELEPHONE NUMBER(No collect calls)	8. OFFER DUE DATE/ LOCAL TIME <b>LOCAL TIME 16:00</b> <b>March 23, 2015</b>		
9. ISSUED BY <b>GSO/Procurement</b> <b>American Embassy Kabul</b> <b>Great Massoud Road</b> <b>E-mail: <a href="mailto:KabulGSOBids@state.gov">KabulGSOBids@state.gov</a></b>		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: ___ % FOR: <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8 (A) <span style="float:right">SIZE STANDARD:</span>			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING		
15. DELIVER TO <b>American Embassy Kabul</b> <b>Great Massoud Road - Kabul,</b> <b>Afghanistan</b>		16. ADMINISTERED BY <b>Kabul FMO DBO</b>			
17a. CONTRACTOR/OFFERER  TELEPHONE NO.	18a. PAYMENT WILL BE MADE BY				
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Provide 5Ton Trucks as need/upon request.  <b>Important Note:</b> Total number of Trips required for this project is 40. Contractor must be able to provide Maximum a number of 5 Trucks in one day.  <b>(See Scope of Work in LAST PAGE)</b>  <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>	40	Trips		
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA			<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA			<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ___ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:		
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		
30b. NAME AND TITLE OF SIGNER (Type or print)	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print)	31c. DATE SIGNED		

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Blank				

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED     INSPECTED     ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/>		37. CHECK NUMBER
38. S/R ACCOUNT NO.	39. S/R VOUCHER NO.	40. PAID BY			
41.a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY ( <i>Print</i> )			
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE		42b. RECEIVED AT ( <i>Location</i> )	
				42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS

## **Clauses**

\*\*\* Please hold Ctrl key on your keyboard and Click on the Hyperlinks below to refer to each of the clauses. Make sure to read and understand the clauses before you bid.

[52.212-1 Instructions to Offerors—Commercial Items.](#)

[52.212-2 Evaluation—Commercial Items.](#)

[52.212-3 Offeror Representations and Certifications—Commercial Items.](#)

[52.212-4 Contract Terms and Conditions—Commercial Items.](#)

[52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Items.](#)

\*\*\*\*\***Special Note:**\*\*\*\*\*

### **VALIDITY OF PRICES:**

1. Prices shall remain valid for a period of 60 days from submission of the quotation. The U.S. Embassy shall have the right to contract services at any time during this validity period, if required.
2. All costs/unit prices must be exclusive of customs, taxes and duties.
3. Prices shall be provided in Afghani or U.S. Dollars. If in Afghanistan, the monthly U.S. Embassy exchange rate will be automatically applied In order to compare the quotations received in other currency(s).

### **ADVANCE PAYMENT:**

The Financial Regulations and Rules of the U.S. Embassy preclude advance payments or payments by Letters of credit. Such provisions will be prejudicial to its evaluation by the U.S. Embassy. The normal payment terms of the U.S. Embassy are 30 days upon satisfactory completion of goods, work and services based on acceptance thereof by US Embassy.

### **RISK ANALYSIS MANAGEMENT (RAM):**

Offers that fall within our competitive range require additional processing for companies wishing to do business with the U.S. Embassy in Kabul, Afghanistan.

This extra risk analysis vetting is performed on key contractor personnel; including host country, third country, U.S. citizens, and Legal Permanent Residents of the United States. The vetting process applies to all contracts, purchase orders, delivery orders, Blanket Purchase Agreements (BPAs), and BPA calls.

A request for information will be emailed to offerors in the competitive range or selected vendors, and all interested vendors must provide all information requested in the DS Form 4184, Risk Analysis Information. Vendors are required to submit the requested data required for vetting via a secure online portal linking them to the Risk Analysis Management (RAM) office; access to the Portal and instructions for creating an account will be provided to the vendor by email.

Successful passing of vetting is one condition of receiving award. Other factors are price reasonableness and technical acceptability. Each vendor should submit the requested data via the secure online RAM portal within 3-5 days after being contacted. Vendors who do not provide the information will not be considered for contract awards.

\*\*\***Do not forget that, your attachment must not exceed 5 MB**\*\*\*

## **SCOPE OF WORK DEBRIS REMOVAL**

### **General Description:**

The debris consists in sand bags, sand, and construction general debris.

The contractor shall remove construction debris accumulated at the South-West side of the compound.

The contractor shall remove the debris in 5 ton trucks, for a total of 40 Trips.

The contractor shall provide labor in order to load up to the maximum capacity of the trucks. The Embassy won't provide any machine, equipment or labor to up load the contractor trucks.

The contractor will be responsible of the debris disposal based on the City regulations and the Embassy is going to be exempt of any responsibility on this as soon is removed from the compound.

### **Period of Performance:**

This PO will be active for 6 months, after the contractor receives the Notice to proceed, and during that time the Embassy can't exceed the number of trucks approved in this PR. During that time the contractor will be on call based on the Embassy necessities.

### **Escort:**

The Facilities Maintenance Section will be responsible to provide escort for the work performance.

### **Work Hours:**

The work described in this PR will be performed during normal working hours, it means, from Saturday to Thursday, from 8:00 to 17:00 hours.

### **Point of Contact:**

The POC for this Purchase order will be Mr. Hamid Maqsoudi, Facilities Shop Supervisor.

### **Payment:**

The Embassy will pay the number of trucks removed when required, in partial payments, based on Embassy necessities.