



*Embassy of the United States of America
Kabul, Afghanistan*

UNCLASSIFIED

11/23/2014

**American Embassy Kabul
Great Masoud Road
Kabul, Afghanistan**

Dear Prospective Offeror:

Enclosed is a Request for Quotations (RFQ) for **Extendable Supplies**. We kindly request that you submit your quotation based on the specification mentioned, complete the required block of the attached document, and submit it to KabulGSOBids@state.gov.

Only bids sent to KabulGSOBids@state.gov will be accepted. Please do not send your bids to any other email addresses.

While sending your quotes via email the subject line should be: **RFQ#PR3816706 for GSO PA B9G (Vendor Name) Quote for Expendable supplies**.

Please ensure that your subject line follows this format. If it does not comply with above format your bid will NOT be accepted.

The deadline for receipt of this RFQ is **13:00 local time, November 27, 2014**. No quotations will be accepted after this time.

The U.S. Government intends to award a contract for **supply of extendable supplies** to the responsible company submitting an acceptable quotation at the lowest price. We are only looking to purchase best service. If you offer poor services we will not accept them and will not be able to do business with you in the future.

We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Offers that fall within our competitive range require additional processing for companies wishing to do business with the U.S. Embassy in Kabul, Afghanistan.

This extra risk analysis vetting is performed on key contractor personnel; including host country, third country, U.S. citizens, and Legal Permanent Residents of the United States. The vetting process applies to all contracts, purchase orders, delivery orders, Blanket Purchase Agreements (BPAs), and BPA calls.

A request for information will be emailed to offerors in the competitive range or selected vendors, and all interested vendors must provide all information requested in the DS Form 4184, Risk Analysis Information. Vendors are required to submit the requested data required for vetting via a secure online portal linking them to the Risk Analysis Management (RAM) office; access to the Portal and instructions for creating an account will be provided to the vendor by email.

Successful passing of vetting is one condition of receiving award. Other factors are price reasonableness and technical acceptability. Each vendor should submit the requested data via the secure online RAM portal within 3-5 days after being contacted. Vendors who do not provide the information will not be considered for contract awards.

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Entrance knob set, Part#X96200-SS Double leaf cylinder lock,#7255-ss, robust line EMT conduit connector, size 1-1/2 EMT conduit coupling, size 1-1/2"	50 50 100 100	Each Each Each Each		

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/>	37. CHECK NUMBER	
38. S/R ACCOUNT NO.	39. S/R VOUCHER NO.	40. PAID BY			
41. a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (<i>Print</i>)			
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE		42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)		42d. TOTAL CONTAINERS	

Clauses

*** Please hold Ctrl key on your keyboard and Click on the Hyperlinks below to refer to each of the clauses.

[52.212-1 Instructions to Offerors—Commercial Items.](#)

[52.212-2 Evaluation—Commercial Items.](#)

[52.212-3 Offeror Representations and Certifications—Commercial Items.](#)

[52.212-4 Contract Terms and Conditions—Commercial Items.](#)

[52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Items.](#)

*****Special Note: *****

VALIDITY OF PRICES:

1. Prices shall remain valid for a period of 60 days from submission of the quotation. The U.S. Embassy shall have the right to contract services at any time during this validity period, if required.
2. All costs/unit prices must be exclusive of customs, taxes and duties.
3. Prices shall be provided in Afghani or U.S. Dollars. If in Afghani, the monthly U.S. Embassy exchange rate will be automatically applied In order to compare the quotations received in other currency(s).

SAM and Duns:

Companies that are not registered with SAM and do not have a valid DUNS and CAGE code are not eligible to bid on this solicitation.

For SAM and Duns registration, please follow the below link.

Kabul.usembassy.gov

http://photos.state.gov/libraries/afghanistan/941877/Procurement/GVRI_V2.pdf

ADVANCE PAYMENT:

The Financial Regulations and Rules of the U.S. Embassy preclude advance payments or payments by Letters of credit. Such provisions will be prejudicial to its evaluation by the U.S. Embassy. The normal payment terms of the U.S. Embassy are 30 days upon satisfactory completion of goods, work and services based on acceptance thereof by US Embassy.

RISK ANALYSIS MANAGEMENT (RAM):

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*****Do not forget that, your attachment must not exceed 5 MB*****