



Embassy of the United States of America
Kabul, Afghanistan

UNCLASSIFIED

November 02, 2014

**American Embassy Kabul
Great Masoud Road
Kabul, Afghanistan**

Dear Prospective Offeror:

You are hereby; sent this Request for Quotation (RFQ). Below is a detailed list of Items. Please submit your quotation in accordance to the specification mentioned below, to KabulGSOBids@state.gov.

Only bids sent to KabulGSOBids@state.gov will be accepted. Please do not send your bids to any other email addresses.

While sending your quotes via email the subject line should be: **RFQ#PR3786549 for GSO PA T7M (Vendor Name) Quote for Maintenance Supply.**

Please ensure that your subject line follows this format. If it does not comply with above format your bid will NOT be accepted.

The deadline for receipt the bids is **13:00 local time, November 12, 2014**. No quotations will be accepted after this time.

The U.S. Government intends to award a contract for **Maintenance Supply** to the responsible company submitting an acceptable quotation at the lowest price. We are only looking to purchase real, original supplies. Please do not offer fake metal supplies since we will not accept them and will not be able to do business with you in the future.

Please do not bid if you do not have the items available in the stock or cannot receive them in one week from award.

We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Direct any **Questions** by letter regarding this solicitation to Kabulgsoprocurement@state.gov. Do not send your bids to this email, only questions regarding this solicitation.

Sincerely,

Procurement and Contracting Unit

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

| | |
|--|--|
| 1. REQUISITION NUMBER | PAGE 1 OF |
| 2. CONTRACT NO. | 3. AWARD/EFFECTIVE DATE |
| 4. ORDER NUMBER | 5. SOLICITATION NUMBER PR3786549 |
| 6. SOLICITATION ISSUE DATE November 02, 2014 | |

| | | | |
|---|---|---------------------------------------|--|
| 7. FOR SOLICITATION INFORMATION CALL:  | a. NAME T7M Procurement Agent | b. TELEPHONE NUMBER(No collect calls) | 8. OFFER DUE DATE/ LOCAL TIME LOCAL TIME 13:00 November 12, 2014 |
|---|---|---------------------------------------|--|

| | | | | |
|---|------|--|---|--|
| 9. ISSUED BY GSO/Procurement American Embassy Kabul Great Massoud Road E-mail: KabulGSOBids@state.gov | CODE | 10. THIS ACQUISITION IS | <input type="checkbox"/> UNRESTRICTED OR | <input type="checkbox"/> SET ASIDE: ___ % FOR: |
| | | <input checked="" type="checkbox"/> SMALL BUSINESS | <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS | |
| | | <input type="checkbox"/> HUBZONE SMALL BUSINESS | <input type="checkbox"/> (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: | |
| | | <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS | <input type="checkbox"/> EDWOSB | |
| | | | <input type="checkbox"/> 8 (A) | SIZE STANDARD: |

| | | | |
|---|--------------------|--|---|
| 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED | 12. DISCOUNT TERMS | <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) | 13b. RATING |
| <input checked="" type="checkbox"/> SEE SCHEDULE | | | 14. METHOD OF SOLICITATION |
| | | | <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP |

| | | | |
|---|------|---------------------|------|
| 15. DELIVER TO American Embassy Kabul Great Massoud Road - Kabul, Afghanistan | CODE | 16. ADMINISTERED BY | CODE |
|---|------|---------------------|------|

| | | | | |
|-------------------------|------|---------------|------------------------------|------|
| 17a. CONTRACTOR/OFFERER | CODE | FACILITY CODE | 18a. PAYMENT WILL BE MADE BY | CODE |
| TELEPHONE NO. | | | | |

| | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED | <input type="checkbox"/> SEE ADDENDUM |
|--|--|---------------------------------------|

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|--------------|---|--------------|----------|----------------|------------|
| 1 | White Paint L/C 70 Series, Paint Code 058 | 2 | Liter | | |
| 2 | 2008 L/C LH Inner Tail Lamp, PN-81591-60210 | 3 | Each | | |
| 3 | 2007 Toyota Corolla, Pad Kit Disk Brake Rear VIN#JTDBR22E770293179 PN-04466-20090, NAPA PN-UP7696 | 3 | Each | | |
| 4 | Toyota L/C Cover, RR BUMPER, PN-52159-60947 <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i> | 2 | Each | | |

| | |
|---------------------------------------|---|
| 25. ACCOUNTING AND APPROPRIATION DATA | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) |
|---------------------------------------|---|

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

| | |
|--|--|
| <input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ___ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. | <input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: |
|--|--|

| | |
|--------------------------------------|--|
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) |
|--------------------------------------|--|

| | | | |
|---|------------------|--|------------------|
| 30b. NAME AND TITLE OF SIGNER (Type or print) | 30c. DATE SIGNED | 31b. NAME OF CONTRACTING OFFICER (Type or print) | 31c. DATE SIGNED |
|---|------------------|--|------------------|

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| 5 | PEAK WINTER, WINDSHEILD PREMIUM WASHER FLUID, PN-74804-00257, (20GL OR 75L) | 20 | Gallon | | |
| 6 | 2007 Toyota Corolla Starter Assy, 12V 0.8 KW VIN#JTDBR22E770293179, PN-28100-22030 | 2 | Each | | |
| 7 | NAPA Extended Life/Orange AntiFreeze & Coolant PN-74804-020011, (20gl OR 75L) Or Equal | 20 | Gallon | | |
| 8 | Wheel Stud For 05-07 L/C, PN-90942-02077 | 40 | Each | | |
| 9 | Wheel Stud For 07-11 L/C, PN-90942-02083 | 40 | Each | | |
| 10 | Wheel Nut For 05-11 L/C, PN-90942-01101 | 80 | Each | | |
| 11 | 8in. Convex Mirror For (Ford Box Truck), PN-FRM4998 | 2 | Each | | |
| 12 | 2005-2007 L/C Glass Mirror, Outer RearVeiw LH PN-87961-60820 VIN#JTEHC05J80404283 | 3 | Each | | |
| 13 | 2005-2007 L/C Glass Mirror, Outer RearVeiw RH PN-87931-6A040, VIN#JTEHC05J80404283 | 3 | Each | | |
| 14 | Tire Rear 6.50-10 /12 PLY (CAR FORKLIFT), PN-65010 | 4 | Each | | |
| 15 | Tire Front 250-15 /16PLY (CAT FORKLIFT), PN-25015 | 3 | Each | | |
| 16 | 2007 Toyota Corolla Cabin Air Filter VIN#JTDBR22E770293179, PN-88548-52010 LAST ITEM | 48 | Each | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | | | | |
|---|---------------------|-----------------------------------|---|--------------------------------------|-----------------------|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | |
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | |
| | | | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | |
| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT | | 37. CHECK NUMBER |
| <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | | | <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> | | |
| 38. S/R ACCOUNT NO. | 39. S/R VOUCHER NO. | 40. PAID BY | | | |
| 41.a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | | 42a. RECEIVED BY (<i>Print</i>) | | | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | | 41c. DATE | | 42b. RECEIVED AT (<i>Location</i>) | |
| | | | | 42c. DATE REC'D (<i>YY/MM/DD</i>) | 42d. TOTAL CONTAINERS |

Clauses

*** Please hold Ctrl key on your keyboard and Click on the Hyperlinks below to refer to each of the clauses. Make sure to read and understand the clauses before you bid.

[52.212-1 Instructions to Offerors—Commercial Items.](#)

[52.212-2 Evaluation—Commercial Items.](#)

[52.212-3 Offeror Representations and Certifications—Commercial Items.](#)

[52.212-4 Contract Terms and Conditions—Commercial Items.](#)

[52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Items.](#)

*******Special Note:*******

VALIDITY OF PRICES:

1. Prices shall remain valid for a period of 60 days from submission of the quotation. The U.S. Embassy shall have the right to contract services at any time during this validity period, if required.
2. All costs/unit prices must be exclusive of customs, taxes and duties.
3. Prices shall be provided in Afghani or U.S. Dollars. If in Afghanistan, the monthly U.S. Embassy exchange rate will be automatically applied In order to compare the quotations received in other currency(s).

ADVANCE PAYMENT:

The Financial Regulations and Rules of the U.S. Embassy preclude advance payments or payments by Letters of credit. Such provisions will be prejudicial to its evaluation by the U.S. Embassy. The normal payment terms of the U.S. Embassy are 30 days upon satisfactory completion of goods, work and services based on acceptance thereof by US Embassy.

RISK ANALYSIS MANAGEMENT (RAM):

Offers that fall within our competitive range require additional processing for companies wishing to do business with the U.S. Embassy in Kabul, Afghanistan.

This extra risk analysis vetting is performed on key contractor personnel; including host country, third country, U.S. citizens, and Legal Permanent Residents of the United States. The vetting process applies to all contracts, purchase orders, delivery orders, Blanket Purchase Agreements (BPAs), and BPA calls.

A request for information will be emailed to offerors in the competitive range or selected vendors, and all interested vendors must provide all information requested in the DS Form 4184, Risk Analysis Information. Vendors are required to submit the requested data required for vetting via a secure online portal linking them to the Risk Analysis Management (RAM) office; access to the Portal and instructions for creating an account will be provided to the vendor by email.

Successful passing of vetting is one condition of receiving award. Other factors are price reasonableness and technical acceptability. Each vendor should submit the requested data via the secure online RAM portal within 3-5 days after being contacted. Vendors who do not provide the information will not be considered for contract awards.

*****Do not forget that, your attachment must not exceed 5 MB*****