



Embassy of the United States of America
Kabul, Afghanistan

UNCLASSIFIED

August 18, 2014

**American Embassy Kabul
Great Massoud Road
Kabul, Afghanistan**

SUBJECT: RFQ#PR3634392 - Wooden Screen

Dear Prospective Offeror:

Enclosed is Request for Quotations (RFQ) for Wooden Screen. We kindly request that you submit your quotation based on specification mentioned, attach your PDF quote, and submit it to KabulGSOBids@state.gov ONLY.

Only bids sent to KabulGSOBids@state.gov will be accepted. Please do not send your bids to any other email addresses.

While sending your quotes via email the subject line should be: **RFQ#PR3624392 for GSO S2D (Vendor Name) Wooden Screen.**

Please ensure that your subject line follows this format. If it does not comply with above format your bid will NOT be accepted.

The deadline for receipt of bids for this RFQ is **13:00 local time, August 23, 2014**. No quotations will be accepted after this time.

The U.S. Government intends to award a contract for **Wooden Screen** to the responsible company submitting an acceptable quotation at the lowest price. We are only looking to purchase original quality. If you send us cheap quality or fake wood we will not accept them and will not be able to do business with you in the future.

Please let us know how long it would take you to provide the mentioned kettle. Please do not bid if you do not already have the items available in the stock or cannot receive them in one week from award.

We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Direct any questions by letter regarding this solicitation to Kabulgsoprocurement@state.gov. Do not send your bids to this email, only questions regarding this solicitation.

Sincerely,

Procurement and Contracting Unit
U.S. Embassy Kabul

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

| | | | | | |
|-----------------|--|-------------------------|-----------------|---|--|
| 2. CONTRACT NO. | | 3. AWARD/EFFECTIVE DATE | 4. ORDER NUMBER | 1. REQUISITION NUMBER | PAGE 1 OF |
| | | | | 5. SOLICITATION NUMBER RFQ PR3624392 | 6. SOLICITATION ISSUE DATE August 18, 2014 |

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|---------------------------------|---|--|---------------------------------------|---|
| 7. FOR SOLICITATION INFORMATION | a. NAME Procurement and Contracting Division | | b. TELEPHONE NUMBER(No collect calls) | 8. OFFER DUE DATE/ LOCAL TIME 16:00PM August 23, 2014 |
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|---|------|--|--|-------------------|
| 9. ISSUED BY American Embassy Kabul Great Masoud Road, - Kabul Afghanistan | CODE | 10 THIS UNRESTRICTED <input type="checkbox"/> HUBZONE <input type="checkbox"/> 8(A) NAICS: SIZE STD: | 11 DELIVERY DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | 12 DISCOUNT TERMS |
|---|------|--|--|-------------------|

| | | | |
|--|------|---------------------|------|
| 15. DELIVER TO American Embassy Kabul Great Masoud Road - Kabul, | CODE | 16. ADMINISTERED BY | CODE |
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| 17a. | FACI | 18a. PAYMENT WILL BE MADE BY | CODE |
|------|------|------------------------------|------|

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|--|---|
| <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE |
|--|---|

| 19. ITEM NO | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUAN | 22. UNIT | 23. UNIT | 24. AMOUNT |
|-------------|--|----------|----------|----------|------------|
| 1 | <p><u>Wooden Screen (Four Panels)</u></p> <p>Length: 17.5 inches Height: 68 inches</p> <p>Note: Please indicate your DUNS number, JCCS number and CAGE code on your BID.</p> <p>Full specification, availability of Wooden Screen, delivery schedule and photograph of specification must be stated in the bid. Remember, only original name brand items can be accepted.</p>  | 30 | Each | | |

(Use Reverse and/or Attach Additional Sheets as Necessary)

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS

29. AWARD OF CONTRACT: REF. OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or Print)

31c. DATE SIGNED

AUTHORIZED FOR LOCAL REPRODUCTION 1449 (REV 4/2002) PREVIOUS EDITION IS NOT USABLE Computer Generated FAR (48 CFR) 53.212

STANDARD FORM

Prescribed by GSA -

| 19. ITEM NO | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|-------------|-----------------------------------|--------------|----------|----------------|------------|
| | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED AND CONFORMS TO THE CONTRACT 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32c. DATE 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE Great Masoud Road US Embassy Kabul 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER PART FINA 34. VOUCHER NUMBER 35. AMOUNT VERIFIED 36. PAYMENT 37. CHECK NUMBER

38. S/R ACCOUNT NO. 39. S/R VOUCHER NO. 40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT 41b. SIGNATURE AND TITLE OF 41c. DATE 42a. RECEIVED BY (PRINT) 42b. RECEIVED AT (Location) 42c. DATE REC'D 42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 4/2002) BACK

NOTE: Offers that fall within our competitive range require additional processing for companies wishing to do business with the U.S. Embassy in Kabul, Afghanistan.

This extra risk analysis vetting is performed on key contractor personnel; including host country, third country, U.S. citizens, and Legal Permanent Residents of the United States. The vetting process applies to all contracts, purchase orders, delivery orders, Blanket Purchase Agreements (BPAs), and BPA calls.

A request for information will be emailed to offerors in the competitive range or selected vendors, and all interested vendors must provide all information requested in the DS Form 4184, Risk Analysis Information. Vendors are required to submit the requested data required for vetting via a secure online portal linking them to the Risk Analysis Management (RAM) office; access to the Portal and instructions for creating an account will be provided to the vendor by email.

Successful passing of vetting is one condition of receiving award. Other factors are price reasonableness and technical acceptability. Each vendor should submit the requested data via the secure online RAM portal within 3-5 days after being contacted. Vendors who do not provide the information will not be considered for contract awards.