



*Embassy of the United States of America*  
**Kabul, Afghanistan**

UNCLASSIFIED

**September 1, 2014**

**American Embassy Kabul  
Great Massoud Road  
Kabul, Afghanistan**

**SUBJECT: RFQ # PR3624377 – PM - EOY14 - Cocktail Tables Height (112 cm).**

Dear Prospective Offeror:

Enclosed is a Request for Quotations (RFQ) for **Cocktail Tables Height (112 cm) (Best Quality)**. We kindly request that you submit your quotation based on the specification mentioned, and submit it to [KabulGSOBids@state.gov](mailto:KabulGSOBids@state.gov).

Only bids sent to [KabulGSOBids@state.gov](mailto:KabulGSOBids@state.gov) will be accepted. Please do not send your bids to any other email addresses.

While sending your quotes via email the subject line should be: **RFQ # PR3624377 for GSO Supplies D4W (Vendor Name) Quote for – Cocktail Tables Height (112 cm) (Best Quality)**.

**Please ensure that your subject line follows this format.** If it does not comply with above format your bid will NOT be accepted.

The deadline for receipt this RFQ is **13:00 PM local time, September 7<sup>th</sup> 2014**. No quotations will be accepted after this time.

The U.S. Government intends to award a contract for **Cocktail Tables Height (112 cm) (Best Quality)** to the responsible company submitting an acceptable quotation at the lowest price. We are only looking to purchase real, original and best quality of Cocktail Tables for Embassy GSO Section. Please do not offer fake name brand Cocktail Tables. If the Cocktail Tables are fake we will not accept them and will not be able to do business with you in the future.

Please let us know how long it would take you to provide the mentioned Cocktail Tables (Best Quality). Please do not bid if you do not already have the items available in the stock or cannot receive them in one week from award.

We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need.

Direct any questions by letter regarding this solicitation to [Kabulgsoprocurement@state.gov](mailto:Kabulgsoprocurement@state.gov). Do not send your bids to this email, only questions regarding this solicitation.

Offers that fall within our competitive range require additional processing for companies wishing to do business with the U.S. Embassy in Kabul, Afghanistan.

This extra risk analysis vetting is performed on key contractor personnel; including host country, third country, U.S. citizens, and Legal Permanent Residents of the United States. The vetting process applies to all contracts, purchase orders, delivery orders, Blanket Purchase Agreements (BPAs), and BPA calls.

A request for information will be emailed to offers in the competitive range or selected vendors, and all interested vendors must provide all information requested in the DS Form 4184, Risk Analysis Information. Vendors are required to submit the requested data required for vetting via a secure online portal linking them to the Risk Analysis Management (RAM) office; access to the Portal and instructions for creating an account will be provided to the vendor by email.

Successful passing of vetting is one condition of receiving award. Other factors are price reasonableness and technical acceptability. Each vendor should submit the requested data via the secure online RAM portal within 3-5 days after being contacted. Vendors who do not provide the information will not be considered for contract awards.

Sincerely,  
Procurement and Contracting Unit  
U.S. Embassy Kabul

<b><u>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</u></b>			1. REQUISITION NUMBER	PAGE 1 OF	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER <b>RFQ PR</b>	6. SOLICITATION ISSUE DATE <b>September 1, 2014</b>	
7. FOR SOLICITATION INFORMATION CALL	a. NAME <b>Procurement and Contracting Division</b>		b. TELEPHONE NUMBER(No collect calls)	8. OFFER DUE DATE/ LOCAL TIME <b>16:00PM</b> <b>September 7<sup>th</sup>, 2014</b>	
9. ISSUED BY <b>American Embassy Kabul Great Masoud Road, - Kabul Afghanistan</b>		10. THIS <b>UNRESTRICTED</b>  <input type="checkbox"/> HUBZONE SMAT I <input type="checkbox"/> 8(A)  NAICS: SIZE STD:	11. DELIVERY DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE	12. DISCOUNT TERMS	
			<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15.CER 700)		
			13b. RATING		
			14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		
15. DELIVER TO <b>American Embassy Kabul Great Masoud Road -</b>		16. ADMINISTERED BY			
17a. CONTRACTOR/OFFEROR	FACILITY	18a. PAYMENT WILL BE MADE BY			
TELEPHONE NO.		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH					
19. ITEM	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTIT	22. UNIT	23. UNIT PRICE	24. AMOUNT

1	<p><b>Cocktail Table Height (112 cm ) Original and Best Quality</b></p> <p><b>PLEASE PROVIDE US YOUR CARPET SAMPLE PHOTO ALONG WITH YOUR QUOTATION</b></p> <p>NOTE:</p> <ul style="list-style-type: none"><li>• Please include the transportation cost also in your quotation from your stock to the Kabul U.S Embassy Warehouse.</li><li>• Please add the warranty period also in your quotation.</li><li>• Also include the photo of your quoted product along with how long it will take your company to provide us the product.</li></ul> <p><b>SEE NEXT PAGE FOR THE SAMPLE PHOTO</b></p>	30 PC	Each	
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