



Embassy of the United States of America
Kabul, Afghanistan

UNCLASSIFIED

Issue Date: September 30, 2012

American Embassy Kabul
Great Massoud Road
Kabul, Afghanistan

SUBJECT: RFQ-PR2113182 MCN Third & Fourth Grade Provinces I.T Equipment Lists

Dear Prospective Quoter:

Enclosed is a Request for Quotation (RFQ) for MCN third and fourth grade provinces I.T/office equipment lists based on attached lists of specifications. We kindly request you to submit your proposals based on the requirement, complete the required Block of the attached document, and submit it to the following e-mail address, which is also shown on the Standard Form 1449 that follows this letter.

INL - Contracting and Procurement Office
American Embassy Kabul
Great Massoud Road
E-mail: KabulINLBids@state.gov

Please submit your quotation through e-mail and add "Quotation Enclosed" to the above mentioned address.

The deadline for receipt of RFQ is **14:00PM local time, October 14, 2012**. No quotations will be accepted after this time.

Subject Line Format must be: **(Vendor Name) PR2113182 MCN Third and Fourth Grade Provinces I.T/Office Equipment Lists**. Please ensure that your subject line follows this format. If it does not your bid may NOT be accepted.

The U.S. Government intends to award a contract for I.T equipment to the responsible company submitting an acceptable quotation at the lowest price. We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Direct any questions by email regarding this solicitation to KabulINLBids@state.gov.

Sincerely,

INL - Contracting and Procurement Office
American Embassy Kabul
Great Massoud Road

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

I. REQUISITION NUMBER PAGE 1 OF

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER **PR2113182** 6. SOLICITATION ISSUE DATE **September 30, 2012**

7. FOR SOLICITATION INFORMATION CALL **Procurement and Contracting Office** a. NAME b. TELEPHONE NUMBER(No collect calls) 8. OFFER DUE DATE **LOCAL TIME 14:00 October 14, 2012**

9. ISSUED BY **American Embassy Kabul Great Massoud Road Kabul, Afghanistan E-mail: KabulINLBids@state.gov** CODE 10. THIS ACQUISITION IS **UNRESTRICTED** 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED SEE SCHEDULE 12. DISCOUNT TERMS HUBZONE SMALL BUSINESS 8(A) NAICS: SIZE STD: 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION RFQ IFB RFP

15. DELIVER TO **American Embassy Kabul Great Massoud Road - Kabul, Afghanistan** CODE 16. ADMINISTERED BY CODE

17a. CONTRACTOR/OFFEROR CODE FACILITY CODE 18a. PAYMENT WILL BE MADE BY CODE TELEPHONE NO.

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|--------------|--|--------------|----------|----------------|------------|
| 1 | MCN third and fourth grade provinces I.T/office equipment lists. | | All | | |
| 2 | Delivery charges to the Ministry of - Counter Narcotics Kabul. | 01 | Time | | |

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED. 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

| | | | |
|---|------------------|--|------------------|
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) | |
| 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) | 30c. DATE SIGNED | 31b. NAME OF CONTRACTING OFFICER (Type or Print) | 31c. DATE SIGNED |

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STANDARD FORM 1449 (REV 4/2002)

Prescribed by GSA - FAR (48 CFR) 53.212

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|-----------------|--------------------------------------|-----------------|-------------|-------------------|---------------|
| | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
|--|-----------|---|

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE
Great Masoud Road US Embassy Kabul

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

| | | | | | |
|-----------------|-------|--------------------|---------------------------------|--|------------------|
| 33. SHIP NUMBER | | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER |
| PARTIAL | FINAL | | | | |

| | | |
|---------------------|---------------------|-------------|
| 38. S/R ACCOUNT NO. | 39. S/R VOUCHER NO. | 40. PAID BY |
|---------------------|---------------------|-------------|

| | | | |
|--|-----------|-----------------------------|-----------------------|
| 41.a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | | 42a. RECEIVED BY (PRINT) | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 41c. DATE | 42b. RECEIVED AT (Location) | |
| | | 42c. DATE REC'D (YY/MM/DD) | 42d. TOTAL CONTAINERS |

STANDARD FORM 1449 (REV. 4/2002) BACK

*******Special Note:*******

VALIDITY OF PRICES:

1. Prices shall remain valid for a period of 30 days from submission of the quotation. The U.S. Embassy shall have the right to contract services at any time during this validity period, if required.
2. All costs/unit prices must be exclusive of customs, taxes and duties.
3. Prices shall be provided in Afghani or U.S. Dollars. If in Afghani, the monthly U.S. Embassy exchange rate will be automatically applied In order to compare the quotations received in other currency(s).

ADVANCE PAYMENT:

The Financial Regulations and Rules of the U.S. Embassy preclude advance payments or payments by Letters of credit. Such provisions will be prejudicial to its evaluation by the U.S. Embassy. The normal payment terms of the U.S. Embassy are 30 days upon satisfactory completion of goods, work and services based on acceptance thereof by US Embassy.

*****Do not forget that, your attachment must not exceed 5 MB*****