

Embassy of the United States of America Bamako, Mali Management Notice

MANAGEMENT NO.: S15-049

DATE: March 31, 2015

SUBJECT: ANNOUNCEMENT NUMBER: 15-25

OPEN TO: All Interested Candidates

POSITION: Political Specialist
FSN-11, FP-04

OPENING DATE: March 31, 2015

CLOSING DATE: April 21, 2015

WORK HOURS: Full-time; 40 hours/week

SALARY: *Ordinarily Resident: 14,434,295 CFA per year
FSN-11

*Not-Ordinarily Resident: US\$62,796 per year
FP-04

ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bamako is seeking an individual for the position of Political Specialist in the Embassy Political/Economic section.

BASIC FUNCTION OF POSITION

The employee will have regular contact with members of the government, cabinet level officials, and local non-governmental leaders. He/she will interview these contacts and draft reports from these interviews. The employee will inform supervisor of current events in Mali that can affect USG objectives and interests, particularly events related to northern Mali and the national peace and reconciliation processes.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- Masters in Economics, Business Administration, International Relations, Public Policy, Public Administration, Political Science, Social Science, Sociology, Finance or Law.
- A minimum of five years of progressively responsible experience in social science, research or analysis of northern Malian issues in the field of politics, government, education, newspaper reporting on political matters.
- French and Tamashek Language level IV, level II English (Limited Knowledge). English will be tested.
- Thorough knowledge of the host country's political, economic and social structure with an emphasis on northern Mali and the peace and reconciliation processes. Employee must be familiar with Malian national priorities and familiar with existing political processes and mechanisms to affect change.
- Basic computer skills (Windows and Excel).

SELECTION PROCESS:

When fully qualified, U.S. Citizens Eligible Family Members (USEFMs) and U.S Veterans are given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.

TO APPLY

INTERESTED APPLICANTS FOR THIS POSITION MUST SUBMIT THE FOLLOWING OR THE APPLICATION WILL NOT BE CONSIDERED (AUCUN DOSSIER NE SERA ACCEPTE SANS LE FORMULAIRE DS174 REMPLI, LE CV AINSI QUE LES COPIES DE DIPLOMES, CERTIFICATS, ATTESTATIONS ET PERMIS):

1. Application for U.S. Federal Employment (DS-174) available on http://mali.usembassy.gov/job_announcements.html; Applicant must specify on the third page of the Employment Forms (DS-174) part 24, their English knowledge level, **PLUS**;
2. A Current resume or curriculum vitae, **PLUS**;
3. Any other documentation (e.g., driver's license, copies of essays, certificates, awards, degrees earned) that addresses the qualification requirements of the position as listed above.
4. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.

SUBMIT APPLICATION TO

HROBamako@state.gov

[Subject: Political Specialist](#)

POINT OF CONTACT

HRO: 2070- 2314/2316/2511 FAX: (223) 2070-2348

CLOSING DATE FOR THIS POSITION: APRIL 21, 2014

The U.S. Mission in Bamako, Mali, provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

Appendix A: Definitions

1. Non-Ordinarily Resident (NOR) – An individual who:

- Is not a citizen of the host country; and,
- Does not ordinarily reside (*OR*, see below) in the host country; and,
- Is not subject to host country employment and tax laws; and,
- Has a U.S. Social Security Number (SSN).

NOR employees are compensated under a GS or FS salary schedule, not under the LCP.

2. Ordinarily Resident (OR) – A Foreign National or U.S. citizen who:

- Is locally resident; and,
- Has legal, permanent resident status within the host country; and,
- Is subject to host country employment and tax laws.

All OR employees, including U.S. citizens, are compensated in accordance with the Local Compensation Plan (LCP).