

Embassy of the United States of America Bamako, Mali Management Notice

MANAGEMENT NO.: S15-23 **DATE:** February 6, 2015

SUBJECT: ANNOUNCEMENT NUMBER: 15-12
OPEN TO: All Interested Candidates

POSITION: Physician
FSN-12, FP-3

OPENING DATE: February 6, 2015

CLOSING DATE: February 20, 2015

WORK HOURS: Part time; 25 hours/week (work schedule to be determined and flexible according to the needs of the Mission)

SALARY: *Ordinary Resident (OR): \$61,821 per year (the pay scale is denominated in US dollars but will be paid in local currencies, using the exchange rate each pay period. (starting full time salary before benefits and allowances)
Position grade: FSN-12

*Not-Ordinarily Resident (NOR): \$77,498 per year
Position grade: FP-3

ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Bamako is seeking an individual for the position of Physician in the Medical Unit section.

BASIC FUNCTION OF POSITION

The incumbent will serve as the Locally Employed Staff (LES) Medical Practitioner responsible for providing medical services (i.e. diagnosis and treatment of patients) to employees and dependents of Direct-hire American employees of Mission Bamako that are eligible for health unit services. This may include referral of more complicated cases/situations to appropriate

outside resources. The incumbent will assist in providing medical guidance to other members of the HU staff and perform other professional duties not involving patient care such as medication ordering and medical education. The incumbent reports to the Regional Medical Officer.

A copy of the complete Position Description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

- Doctorate in Medicine and at least one year of Primary Care Internship from a recognized US, Canadian or Western Medical School; and/or MD with at least one year of Primary Care Internship and acceptable practice experience and references as reviewed and approved by the RMO is required.
- Two years of clinical experience, post-doctorate education is required
- Level III English and French (Good working knowledge) is required. English will be tested.
- Must have a sound knowledge of appropriation and accounting procedures and practices related to Government, non-government, international organizations.
- Good working knowledge of local medical system and facilities.

SELECTION PROCESS:

When fully qualified, U.S. Citizens Eligible Family Members (USEFMs) and U.S Veterans are given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed U.S. Citizen EFMs who hold a Family Member Appointment (FMA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
5. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.

TO APPLY

INTERESTED APPLICANTS FOR THIS POSITION MUST SUBMIT THE FOLLOWING OR THE APPLICATION WILL NOT BE CONSIDERED:

1. Application for U.S. Federal Employment (DS-174) available on <http://mali.usembassy.gov/job-opportunities.html>; Applicant must specify on the third page of the Employment Forms (DS-174) part 24, their English knowledge level, **PLUS**;
2. A Current resume or curriculum vitae, **PLUS**;
3. Any other documentation (e.g., driver's license, copies of essays, certificates, awards, degrees earned) **that addresses the qualification requirements of the position as listed above.**
4. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application

SUBMIT APPLICATION TO

HROBamako@state.gov

[Subject: Physician](#)

POINT OF CONTACT

HRO: 2070- 2314/2316/2511 FAX: (223) 2070-2348

CLOSING DATE FOR THIS POSITION: FEBRUARY 20, 2015

The U.S. Mission in Bamako, Mali, provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

APPENDIX A: DEFINITIONS

1. Non-Ordinarily Resident (NOR) – An individual who:

- Is not a citizen of the host country; and,
- Does not ordinarily reside (*OR*, see below) in the host country); and,
- Is not subject to host country employment and tax laws (i.e. diplomats); and,
- Has a U.S. Social Security Number (SSN).

NOR employees are compensated under a GS or FS salary schedule, not under the Local Compensation Plan (LCP).

2. Ordinarily Resident (OR) – **A Foreign National or U.S. citizen who:**

- Is locally resident; and,
- Has legal, permanent resident status within the host country; and,
- Is subject to host country employment and tax laws.

All OR employees, including U.S. citizens, are compensated in accordance with LCP.