

American Citizen Services (ACS) Unit
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HOW TO APPLY FOR A CONSULAR REPORT OF BIRTH ABROAD (CRBA) FOR PARENTS OF U.S. CITIZENS BORN IN DJIBOUTI OR IN NORTHERN SOMALIA

Complete application form [DS-2029](#), as well as the Affidavit of Parentage and Physical Presence
(*Note - If you are applying for a passport instead of, or in addition to, a CRBA, complete [form DS-11](#)*)

- The U.S. citizen parent(s) and child must be present at the time of application.
- In addition to the application form(s), the parent(s) must provide the following documents, along with a copy of each:
 1. Original or certified copies of birth certificate(s) from the local civil registry and hospital birth certificate(s) for the child, and any baptismal certificate(s) the child may have.
 2. Prenatal documents of the mother. (e.g. ultrasounds, prescriptions, evidence of doctor visits, etc.).
 3. Documents from the hospital where the child was born
 4. Proof of U.S. citizenship of parent or parents (e.g. birth certificate –original or certified copy), U.S. passport, Certificate of Naturalization or Citizenship, Consular Report of Birth Abroad, etc.).
 5. Proof of parent’s identity: Photo ID and document showing date/place of birth of non-citizen parent.
 6. Original or certified copy of the parents’ marriage certificate (if applicable).
 7. Documentary evidence of termination of any previous marriages of either parent (e.g. original or certified copy of divorce decree, death certificate, etc.) for all previous spouses, if applicable.
 8. If only one parent is a U.S. citizen, proof must be submitted of the U.S. citizen parent’s periods of physical presence in the United States which took place prior to the birth of the child to be registered (e.g. school records, military records, W-2, proof of employment, social security records, census reports, etc. **Note: start and end dates of periods stated on any of these documents must be specific, i.e. showing date, month and year**). The parent must prove at least five years of physical presence in the U.S., at least two of which are after the age of 14.
 9. If the U.S. citizen mother was single at the time of birth, she must show 12 continuous months of physical presence in the U.S. prior to the child’s birth.
 10. If the child was born before November 14, 1986, the parent must prove ten years physical presence, with at least five of which are after the age of 14.
- CRBA fee: USD 100.00
- Minor passport book fee: USD 105