



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
220 Anna Salai, Gemini Circle, Chennai - 6**

July 11, 2013

To: Prospective Quoters

SUBJECT: Request for Quotations Number SIN600-13- Q-0002

Enclosed is a Request for Quotation (RFQ) for **Office Building Side Courtyard Roof Waterproofing Services** in accordance with the scope of work set forth herein.

If you would like to submit a quotation, follow the instruction in the solicitation, complete the required portions of the attached document and submit.

The Consulate intends to conduct a site visit at 11 a.m. on July 19, 2013 at the following address:

American Consulate General, 220, Anna Salai, Gemini Circle, Chennai 600006.

Questions after the site visit may be sent at RogusBO@state.gov on or before July 25, 2013 1200hours. Response will be sent in writing to all prospective bidders

Your quotation must be submitted electronically by email with the subject line "Solicitation for OB side courtyard water proofing" to ***Contracting Officer email id*** RogusBO@state.gov by **1500 hrs, on August 02,2013**. Please do not forward your quotation via courier or any other mode. Quotations received after the due date and time shall be dealt with in accordance with the procedure in FAR provision 52-212-1(f)

In order for a quotation to be considered, you must also complete and submit the following:

1. The covering SF-1442 form (Blocks 14, 15,16,17 and 30)
2. Section A-Price
3. Breakdown of prices
4. Performance schedule in the form of a "bar chart" and Business Management/Technical Proposal.
5. Section L as applicable

Please note that the Government shall reject proposal that do not contain the above information, or are otherwise incomplete.

Except for the concerned Section of the solicitation, please do not send the entire copy of the solicitation along with your quotation.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is need to do so.

Direct any questions regarding this request for quotations to The Contracting Officer by email during regular business hours.

Sincerely,



Benjamin Rogus
Contracting Officer