

General Terms: RFQ - Interior Designer for American Library Chennai

The American Consulate General, Chennai required a professional design services for the renovation of the American Library located at the Consulate Building.

The Design Firm shall deliver a design project to transform the American Library into a modern, inviting programming center through a major "facelift" not limited to, reorganization of public areas, and cost-effective cosmetic and furniture upgrades. The interior designer will also look into painting, carpeting, and related room requirements.

Please see attached scope of work for details. Interior designer is requested to provide two options of the layout of which one could be picked from the American Space Idea book, linked provided in the attachment.

Required furniture for the library should be from the link on the attachment. Order for these furniture will be placed by the American Consulate General directly.

Your scope will include:

- (1) 2 OPTIONS OF FURNITURE LAYOUT
- (2) FLOOR SIZE: 6000 SQ FEET
- (3) BOQ FOR FURNITURE
- (4) CARPET LAYOUT. CHOOSE CARPET /TILES DESIGN FROM THE LINK ON THE ATTACHMENT
- (5) INSTALLATION OF FURNITURE.
- (6) PAINTING OPTIONS FOR THE LIBRARY
- (7) LABOR COST FOR PAINTING

- NOTE: (1) PROVIDE RATES SEPERATELY FOR EACH ITEM ABOVE
- (2) USG WILL HAVE THE RIGHT TO DELETE ANY OF THE OPTIONS ABOVE FROM THE ORDER.
- (3) USG WILL ORDER FURNITURE /CARPETS /TILES DIRECTLY
- (4) **USG decision to accept or reject a layout will be final. Order will be issued to the interior designer whose design will be selected.**
- (5) FURNITURE INSTALLTION could be during February/March as it may take 5-6 months for the furniture to arrive from US. Each labor required to work at the USG premises should carry a photo identify card in original issued by GOI.
- (6) USG is exempted from paying VAT and Service tax. See attached Government orders.
- (7) payment will be EFT within 30 days to your bank account on completion of the work. Payment on progress is allowable.

We request you to schedule a walkthrough of the site on Sep 05, 2014 at 11.00 a.m. The quote will be due by 5.00 p.m. on Sep 09, 2014. Kindly submit the documents by email to RogusBO@state.gov with cc to Fyazhx@state.gov.

SECURITY: KINDLY PROVIDE FULL NAME OF THE PERSONS ATTENDING THE SITE INSPECTION BY SEPTEMBER 04, 2014. EACH OF YOU ATTENDING SHOULD BRING GOI ISSUED PHOTO IDENTITY CARD IN ORIGINAL, IE PAN CARD, VOTERS CARD OR DRIVING LICENSE.
